

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

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**Date of Request: January 4, 2022**

Please mark one:       **Bill Request**                      or                       **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**  
 **Dedication/Vacation**                       **Appropriation/Supplemental**                       **DRMC Change**  
 **Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amend current Denver Foundation contract, extend term date and add additional funding for the Denver Immigrant Legal Services Fund.

**3. Requesting Agency:** Human Rights and Community Partnerships

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Atim Otii	Name: Atim Otii
Email: atim.otii@denvergov.org	Email: atim.otii@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

On August 31, 2017, the Mayor signed Executive Order 142 that established a legal defense fund to provide access to legal representation for indigent individuals in Denver threatened with or in removal proceedings. In March 2018, The Denver Foundation and City of Denver entered into a partnership to create the Denver Immigrant Legal Services Fund (DILSF). Denver residents are eligible for direct representation legal services under the DILSF if they can show they are a resident of Denver and meet a threshold of 200% of the Federal Poverty Level.

The Denver Immigrant Legal Services Fund of the Denver Foundation provides grant funding to 501(c)(3) nonprofit organizations who provide immigration legal services to eligible Denver residents in the areas of direct representation, in removal defense or affirmative relief, and capacity building for direct representation.

Since the Fund's inception in September 2018 through December 2020, the DILSF had served 469 Denver residents. A total of 896 residents were served in FY 2021. The Fund anticipates the increased funding of \$750K will continue to match previous numbers of residents represented.

**6. City Attorney assigned to this request (if applicable): Troy Bratton**

**7. City Council District: Citywide**

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

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*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name: Denver Foundation

Contract control number: [ATTNY-202261680](#)

Location: 1009 Grant Street  
Denver, Colorado, 80203

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 3

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$700,000	\$750,000	\$1,450,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2020-12/31/2021	12 months	12/31/2022

However, the contract information below is also associated with the Denver Immigrant Legal Services Fund:

Contract Amount (indicate existing amount, amended amount and new contract total):

Scope of work:

See attached.

Was this contractor selected by competitive process? Yes, HRCRS-201840369-00 was done through competitive process.  
If not, why not?

Has this contractor provided these services to the City before?  Yes  No

Source of funds: General Fund

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

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**Who are the subcontractors to this contract? n/a**

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