

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: March 16, 2020

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
 Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves the Second Amendatory Agreement with Integral Recoveries, Inc. (Jaggaer contract COURT-202055006-02 (formerly Jaggaer contract COURT- 20205397-01/Alfresco contract COURT-201630637)). This request is a contract amendment for Denver County Court to amend the Scope of Work; whereby Integral Recoveries will now assess and collect the asset recovery fee, in addition to the court costs owed, in accordance with the DRMC and will work directly with the client in doing so. As such, Denver County Court will not require advanced funds from the City to pay Integral Recoveries for the Asset Recovery Fee paid to the General Fund by the client.

3. Requesting Agency: Denver County Court

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kristin Wood	Name: Kristin Wood
Email: kristin.wood@denvercountycourt.org	Email: kristin.wood@denvercountycourt.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Integral Recoveries, Inc. was selected after an RFP was issued in June 2016. COURT-201630637-00 was fully executed on December 7, 2016. The Amendatory Agreement (COURT-202053947-01) extending the term and increasing the funding passed Council on April 6, 2020 and was fully executed on April 9,2020. Current term of the Agreement is from February 1, 2017 through February 1, 2022. Integral Recoveries supports Denver County Court in collecting delinquent fines, fees, costs and restitution. The collection of restitution is necessary to make the victim whole. The collection of fines, fees and costs is defined by statute and ordinance and amounts collected are paid to the general fund for administrative costs, such as costs of prosecution and extradition, and the cost to administer the judicial system and its programs.

The financial practice in the City is to restrict third parties from holding on to City funds for any period of time. To comply, the Integral Recoveries agreement required the Denver County Court to submit a budget request to advance the costs of collections (\$600,000 for 2020), and then recover this money upon collection, as all collections costs are passed on to the individual who owes the debt. Integral Recoveries did not directly receive money owed or the collection fee from the debtor. After successful collection efforts, Integral Recoveries invoiced the County Courts for the Collection fee.

Denver County Court has sought and obtained a waiver from the Department of Finance that now allows Integral Recoveries to collect from the debtor both the amount owed the Court and the collection fee of 20%, remit the amount owed to the general fund and retain its collection fee. This arrangement, which is standard collection process, frees up the money budgeted annually by the

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County Courts for the cost of collection. All monies owed to the Court will be credited against the debtor's obligation and then reverted to the general fund.

6. **City Attorney assigned to this request (if applicable):** Steven Hahn

7. **City Council District:** NA

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services Expenditure is no longer applicable under the amended Scope of Work.

Vendor/Contractor Name:

Integral Recoveries, Inc.

Contract control number: COURT-202055006-02

Location: NA

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** Second

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing contract duration: February 1, 2017 to February 1, 2020

Amended contract duration: February 1, 2017 0 to February 1, 2022

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,660,000.00	00.00	\$3,660,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
Five Years		Current: February 1, 2022

Scope of work:

Vendor will collect from the debtor both the amount owed the Court and the collection fee of 20%, remit the amount owed to the general fund and retain its collection fee. This arrangement, which is standard collection process, frees up the money budgeted annually by the County Courts for the cost of collection. All monies owed to the Court will be credited against the debtor's obligation and then reverted to the general fund. This amended Scope of Work negates and reduces to zero the unused portion of \$1,200,000.00

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that was added to the agreement in April (\$600,000.00 for 2020, \$600,000.00 for 2021). To date, we have received \$360,712.52 (January to July 2020).

Was this contractor selected by competitive process? Yes

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: The Courts will no longer require a general fund allocation associated with this contract.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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