

ORDINANCE / RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MailHighOrdinance@DenverGov.org](mailto:MailHighOrdinance@DenverGov.org) by 3:00pm on Monday.

*\*All fields must be completed.\*  
Incomplete request forms will be returned to sender which may cause a delay in processing*

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?  Yes  No

If yes, please explain:

2. Title: Request for City Council to approve revised dollar cap associated with CEM Sales & Service Master Purchase Order Agreement (0397A0112); increasing dollar cap amount \$151,000.00 from \$499,000.00 to \$650,000.00 to accommodate spend anticipated through end of final term (7/31/2015).

3. Requesting Agency: Purchasing

4. Contact Person/ Presenter:

- Name: Chris Vanderbilt
- Phone: 720-913-8156
- Email: [christopher.vanderbilt@denvergov.org](mailto:christopher.vanderbilt@denvergov.org)

6. General description of proposed ordinance:

- a. Ordinance Objective: City Council Approval of existing Master Purchase Order Agreement between City and CEM Sales & Service.
- b. City of Denver Master Purchase Order: 0397A0112
- c. Stake Holders:
  - i. G.S. Purchasing Division
  - ii. Various City Agencies
  - iii. Vendor: CEM Sales & Service
- d. Scope: Procurement of Aquatic Recreation Equipment such as pumps, safety devices, filters, etc.
- e. Duration: Current term through July 31, 2015.
- f. Relevant Location(s): Various City Agencies and Recreation Centers
- g. Affected Council Districts: All are directly affected, as these Parts/Components will be used to maintain recreation center pools throughout the City.
- h. Benefits /Costs: The City benefits from having an MPO in place for vendor management reasons, and to better track spend data.

7. Is there any controversy surrounding this ordinance? (*Groups or individuals who may have concerns about it?*)  Yes  No

If yes, please explain:

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_