

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **9/19/22**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment

Dedication/Vacation Appropriation/Supplemental DRMC Change

Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with BDO USA, LLP to increase the cost and total number of federal programs audited as part of the Single Audit.

3. Requesting Agency: Auditor’s Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Valerie Walling	Name: Valerie Walling
Email: Valerie.Walling@denvergov.org	Email: Valerie.Walling@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

As part of the city, annual audit and the production of the city annual financial statements, BDO USA, LLP performs the city’s CAFR and Single Audits. This amendment will increase the cost and total number of federal programs audited as part of the Single Audit. The addition of more federal programs is necessary as a result of the city receiving additional sources of federal funding as part of the U.S. government’s COVID recovery programs and for the city to remain compliant with government auditing standards.

6. City Attorney assigned to this request (if applicable): Laurie Heydman

7. City Council District: City-Wide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services > \$500K

Vendor/Contractor Name: BDO USA, LLP

Contract control number: AUDIT-202158986 / AUDIT-202263499

Location: City-Wide

Is this a new contract? No **Is this an Amendment?** Yes **If yes, how many?** No additional years of performance

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 6/1/21 – 7/1/26

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$3,309,200	\$355,712.10	\$3,664,912.10
<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/1/21	None	7/1/26

Scope of work: Audit of the city's annual financial statements

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes

Source of funds:

Auditor's Office Budget – proportional allocated by amount of covered work to the General Fund and DEN enterprise fund

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE **X** N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract? No subcontractors

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