

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 09/09/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a service agreement with The Salvation Army to add \$4,686,500.00 for a new total of \$24,036,500.00 and to extend the term for twelve additional months for a new end date of 12-31-2026 to operate and provide programmatic services at Crossroads, a 24/7 low-barrier emergency shelter, in Council District 9 (HOST-202057237/HOST-202581337-03).

3. **Requesting Agency:** HOST - Department of Housing Stability

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patrick Casey	Name: Polly Kyle
Email: patrick.casey@denvergov.org	Email: Polly.Kyle@denvergov.org

5. **General description or background of proposed request. Attach executive summary if more space needed:**
(Who, what, why)

The Salvation Army will operate and provide programmatic services at Crossroads a 24/7, low-barrier, emergency shelter. A minimum of 296 shelter beds will be provided, along with an additional increase winter overflow capacity during inclement weather. Operational services include: essential bedding for shelter guests, meals (breakfast, lunch, and dinner), laundry services, Homeless Management Information System (HMIS) enrollment, and client support. Programmatic services will include individualized assistance, housing navigation, peer navigation, wrap-around service and resource navigation, and landlord outreach, development, and mediation. These services will be provided directly by TSA or in coordination with HOST and/or its partners.

6. **City Attorney assigned to this request (if applicable):** Brandon, McKenzie

7. **City Council District:** Council District 9

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500K

Vendor/Contractor Name (including any dba's): The Salvation Army

Contract control number (legacy and new): HOST-202581337-03

Location: 30840 Hawthorne Boulevard, Rancho Palos Verdes California, 90275

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 3

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

- HOST-202057237 01/01/2021 – 12/31/2023
- HOST-202370174-01 01/01/2021 – 12/31/2024
- HOST-202477049-02 01/01/2021 – 12/31/2025
- HOST-202581337-03 01/01/2021 – 12/31/2026

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$19,350,000	\$4,686,500	\$24,036,500

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2021 – 12/31/2025	12 months	12/31/2026

Scope of work:

SERVICES DESCRIPTION

- A. TSA will be responsible for adhering to the Shelter Program Standards document to be provided by HOST.
- B. Shelter Operations
 1. TSA will operate and maintain a clean and well-run 365-day, 24-hour low-barrier emergency shelter facility for adult men experiencing homelessness, regardless of race, religion, ethnicity, color, or national origin, including but not limited to homeless adults who identity, express or present as men or non-binary, gender non-conforming or transgender men.
 2. A minimum shelter capacity of 296 beds will be provided with additional winter overflow capacity to be determined by HOST and TSA.
 - a. Capacity must be approved by the Denver Fire Department (DFD) and Community Planning and Development (CPD) Department.
 - b. Shelter capacity may be reduced based on public health regulations.
 - c. In the case that shelter capacity is reached, TSA may transport clients to overflow shelter. Shelter spots may be a combination of reserved and emergency beds and dedicated space allocated for client activities and shelter programming.
 3. TSA will provide blankets, towels, meals covering breakfast, lunch, and dinner. Meals and shelter supplies may be transported from an off-site facility to the shelter.
 4. TSA will perform and pay for all interior cleaning and maintenance, including adherence to all public-health guidance for sanitation of surfaces, toilets, and showers. Cleaning and maintenance shall be conducted according to recommended schedules, and as required for around-the-clock operations.
 5. TSA will provide laundry services for clients and for shelter operations.

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

6. TSA will keep account of shelter attendance, utilizing the Homeless Management Information System (HMIS), enrolling clients and producing Clarity Identification cards, and meeting data quality and reporting expectations.
 - a. TSA will dedicate time and/or funding to make improvements to Homeless Management Information System (HMIS) data quality. This includes personnel, data integrity and innovation dedicated to HMIS data quality improvements.
7. TSA will ensure staff are trained according to HOST's 2025 Shelter Standards and that all staff are competent in trauma-informed care, first aid, Cardiopulmonary resuscitation (CPR), customer service, multicultural services, and intentional lesbian, gay, bisexual, transgender, queer, intersex, and asexual, plus other identities (LGBTQ+) inclusivity. HOST will require regular reporting on staff training that will be outlined in the 2025 Shelter Standards.
8. TSA will provide appropriate response to emerging hazards, such as: blood-borne pathogen response, and infectious disease outbreak.

C. Shelter Programs

1. TSA will provide low-barrier, housing-focused, and person-centered case management services in pursuit of positive housing outcomes. Services will include individualized assistance, housing navigation, peer navigation, wrap-around service and resource navigation, and landlord outreach, development, and mediation. These services will be provided directly by TSA or in coordination with HOST and/or its partners.
2. TSA will process housing assistance checks (accounts payable) for payment to landlords on behalf of clients, or other such payments on behalf of clients eligible and approved to receive such a service.
3. TSA staff may conduct the following client-targeted activities on-site or off-site:
 - a. Conduct home visits, meet with landlords, assist with move-in, support in obtaining state-issued identification and vital documents, and/or support access to community-based services.
 - b. These visits may be conducted directly by TSA or in coordination with HOST and/or its partners. TSA may provide clients with transportation assistance to aid them in keeping medical appointments, visiting new housing locations, and family reunification (in-state and out-of-state). TSA will conduct community-building events, including celebrations, for clients and staff, which may include guest speakers, prizes, decorations, and food for attendees.

Was this contractor selected by competitive process? Yes,

If not, why not?

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Fund and Homelessness Resolution Fund

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☒ XO101 ☐ ACDBE ☐ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? None

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____