ORDINANCE/RESOLUTION REQUEST
Please email requests to Jason Gallardo
at Jason.Gallardo@DenverGov.org by **12:00 pm on Monday.**

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: February 27, 2023

Please mark one: ☐ **Bill Request**   **or**   ☒ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes**   ☒ **No**

    If yes, please explain:

2. **Title:** This request is to dedicate a City-owned parcel of land as Public Right-of-Way as N. Tejon St., located between W. 30th Ave. and W. 32nd Ave.

3. **Requesting Agency:** DOTI-Right-of-Way Services
    Agency Section: Survey

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.*)
    ▪ **Name:** Dalila Gutierrez
    ▪ **Phone:** 720-865-3207
    ▪ **Email:** Dalila.Gutierrez@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.*)
    ▪ **Name:** Jason Gallardo
    ▪ **Phone:** 720-865-8723
    ▪ **Email:** Jason.Gallardo@denvergov.org

6. **General description/background of proposed resolution including contract scope of work if applicable:** Surveyor is requesting a remnant parcel dedication as right-of-way. This dedication is for N. Tejon St., the east 36.71 feet of Blocks 4 and 5, Union Addition, between W. 30th Ave. and W. 32nd Ave.

Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

   a. **Contract Control Number:**   N/A
   b. **Contract Term:**   N/A
   c. **Location:** N. Tejon St between W. 30th Ave. and W. 32nd Ave.
   d. **Affected Council District:** Amanda P. Sandoval District # 1
   e. **Benefits:**   N/A
   f. **Contract Amount (indicate amended amount and new contract total):**

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

    None.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____