

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: 09/09/2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

### 1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Denver Rescue Mission for \$917,062.00 with an end date of 12-31-2026 to operate and provide programmatic services at Holly Street Shelter, an overnight only low-barrier emergency shelter. This new contract is necessary as the main DRM contract was split into two separate contracts, in Council District 4 (HOST-202581330).

3. **Requesting Agency:** HOST - Department of Housing Stability

### 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Patrick Casey	Name: Polly Kyle
Email: <a href="mailto:patrick.casey@denvergov.org">patrick.casey@denvergov.org</a>	Email: <a href="mailto:Polly.Kyle@denvergov.org">Polly.Kyle@denvergov.org</a>

5. **General description or background of proposed request. Attach executive summary if more space needed:**  
(Who, what, why)

The Denver Rescue Mission will operate and provide programmatic services at Holly Street Shelter, an overnight only, low-barrier, emergency shelter. A minimum of 200 shelter beds will be provided. Operational services include: essential bedding for shelter guests, meals (breakfast, lunch, and dinner), Homeless Management Information System (HMIS) enrollment, and client support. These services will be provided directly by or in coordination with HOST and/or its partners.

6. **City Attorney assigned to this request (if applicable):** Megan Waples, Ubaldo Fernandez, McKenzie Brandon

7. **City Council District:** Council District 4

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

To be completed by Mayor's Legislative Team:

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Date Entered: \_\_\_\_\_



## Key Contract Terms

**Type of Contract: (e.g., Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):** Professional Services > \$500K

**Vendor/Contractor Name (including any dba's):** Denver Rescue Mission

**Contract control number (legacy and new):** HOST-202581330

**Location:** 6100 Smith Rd, Denver, CO 80216

**Is this a new contract?** ☒ Yes ☐ No **Is this an Amendment?** ☐ Yes ☒ No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

- HOST-202581330 01/01/2026 – 12/31/2026

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
\$917,062	\$0	\$917,062

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
01/01/2026 – 12/31/2026	N/A	N/A

### Scope of work:

#### A. Shelter Operations

1. DRM will adhere to the 2025 Shelter Standards document that HOST will provide.
2. DRM will provide overnight shelter for up to 200 adult men experiencing Homelessness. The services included are:
  - a. On-site staffing for client care and intake for clients who meet entry requirements. Clients accessing 24-hour shelter will have access to:
    - i. Shelter
    - ii. Laundry services
    - iii. Meals
    - iv. Restrooms
    - v. Showers
    - vi. Secure storage for belongings
    - vii. Voluntary one-on-one case management
  - b. Operational management and critical incident response to ensure safety.
  - c. Custodial and laundry services in support of daily operations related to health and safety concerns.
3. DRM may utilize parking lots for service trucks and/or other vehicles that provide access to programmatic services such as Department of Motor Vehicle mobile services, WellPower's Therapy Direct and other services approved by the City and County of Denver.
  - a. Vehicles must abide by all parking, fire, and public-right-of-way regulations, including but not limited to occupying Americans with Disabilities Act (ADA) parking spots, obstructing entry ways and sidewalks, and preventing property access by emergency vehicles.
4. DRM will provide day shelter services to those experiencing homelessness at the Lawrence Street Community Center (LSCC) located at 2222 Lawrence Street,

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Denver, Colorado. The services included are:

- a. On-site staffing for day-time operations and food preparation.
- b. Custodial services in support of daily operations related to health and safety concerns.

5. DRM and HOST will adhere to the Responsibility Matrix of Facility Related Services in Appendix A.

**B. Shelter Programming**

1. DRM will provide the Next Step Case Management and Support Program to those accessing around the clock shelter at multiple DRM sites. The Next Step program includes the following services:
  - a. Case management services are available to adult men accessing shelter.
  - b. The Next Step Case Management and Support Program utilizes a 22-point strategy to facilitate a pathway out of homelessness for individuals wanting to engage in case management.
  - c. The Next Step Case Management and Support Program team will partner with other agencies providing appropriate support and services for individuals.
  - d. Individuals currently participating in the Next Step Case Management and Support Program have 24-hour access to shelter and its benefits.
  - e. Access to Peer Navigation
2. DRM will dedicate funding to make improvements to Homeless Management Information System (HMIS) data quality. This includes personnel, data integrity and innovation dedicated to HMIS data quality improvements.

**Was this contractor selected by competitive process? Yes,**

**If not, why not?**

**Has this contractor provided these services to the City before?** ☒ **Yes** ☐ **No**

**Source of funds:** Homelessness Resolution Fund

**Is this contract subject to:** ☐ **W/MBE** ☐ **DBE** ☐ **SBE** ☒ **XO101** ☐ **ACDBE** ☐ **N/A**

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** None

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