

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 8/3/22

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Work Options for Women to add \$319,492.00 for a new contract total of \$690,992.00 and extend the term by twelve (12) months for a new end date of 6-30-23 to provide hands on culinary instruction, job training, financial stress management, and employment support in the culinary field, citywide.

3. Requesting Agency: Denver Economic Development and Opportunity

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Ken Arellano	Name: Ken Arellano
Email: ken.arellano@denvergov.org	Email: ken.arellano@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Please see Executive Summary.

6. City Attorney assigned to this request (if applicable): Olayinka Hamza

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Professional Services

Vendor/Contractor Name: Work Options for Women

Contract control number: Original: 202159488-00/ Amended:202263920-01

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Existing Terms Dates: 07/01/2021 – 06/30/2022 Amended Term Dates: 07/01/2021 - 06/30/2023

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$371,500.00	\$319,492.00	\$690,992.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
07/01/21 – 06/30/22	12 months	06/30/23

Scope of work:

Work Options for Women will provide hands on culinary training with employment focused barrier resolution to include:

- Culinary skills-based training by professional chefs in a commercial kitchen.
- Attainment of the following certificates: ServSafe Food Handlers Certificate, Allergen Training Certificate, 42 COVID ServSafe Certificates, Work Options Training Completion Certificate, the National Restaurant Association’s Restaurant Ready Certificate, the possibility of a ACF Prep Cook Certification for qualified students who complete the initial training and have excellent attendance.
- A weekly financial incentive for display of employable behaviors.
- Individualized Employment focused case plan created with a case manager to reduce and or resolve barriers to employment which will include resource referrals and support.
- Job Readiness classes including resume writing and interview prep.
- Mind Over Matter Cognitive Behavioral classes.
- Financial Stress Managements classes taught twice weekly by The Financial Health Institute.
- Employment support until a student becomes employed.
- A 12 month follow up support once a student is employed.

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Date Entered: _____

Was this contractor selected by competitive process? Yes

Has this contractor provided these services to the City before? Yes No

Source of funds: CDBG-CV

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

N/A

Who are the subcontractors to this contract?

N/A

Executive Summary

Work Options for Women (WOW) is a 501 (c) 3 nonprofit organization that was created in Denver in 1997 in response to the Welfare Reform Act of the previous year. In 2021, WOW rebranded as Work Options (WO) to better represent the already gender inclusive program that serves individuals in the community who have struggled with finding and maintaining long-term employment, individuals who are navigating the justice system, experiencing housing insecurity, or need additional workplace skills and experience. Work Options students gain job-ready, transferable skills that lead to employment. Work Options' job training and supportive programming helps students learn culinary skills, job-readiness skills and gain the confidence to sustain employment. WO works in partnership with students to help each reduce and or resolve their individual barriers to sustainable employment. The program incorporates hands-on learning taught by professional chef instructors in actual commercial kitchens. Students can practice the skills they have learned in their future work environment.

The job readiness training includes individualized case management, resume building, a cognitive behavioral therapy class, interview prep, and a financial literacy class to help the students better understand how to manage their finances. After completing the core training, most students immediately begin job search and are employed within a week. Some will opt to spend an extra two weeks training to earn the American Culinary Federation Prep Cook Certification, and others will be selected to gain hands-on work experience as a line cook apprentice on The Helping Hen food truck.

Graduates are assisted in their job search and work throughout the Food Service sector including hospitals, retirement/nursing centers, school, restaurants, food manufacturing and more. The program is free to the students and is paid for through public and private partnerships and food service sales. WO has three training locations: Adams County, Denver County, and a mobile culinary classroom.

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