

**ORDINANCE/RESOLUTION REQUEST**

**Date of Request: 7/28/2015**

Please mark one:       **Bill Request**                      or                       **Resolution Request**

**1. Has your agency submitted this request in the last 12 months?**

**Yes**                       **No**

**If yes, please explain:**

**2. Title:** Panasonic World Port office rental, 12 month lease agreement with Panasonic Enterprise Solutions Company

**3. Requesting Agency:** Department of Aviation

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Amy Raaz
- **Phone:** (303) 342-2201
- **Email:** Amy.Raaz@flydenver.com

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor Council and who will be available for first and second reading, if necessary.)*

- **Name:** Mukesh Patel
- **Phone:** 303-342-2501
- **Email:** Mookie.patel@flydenver.com

**6. General description of proposed ordinance including contract scope of work if applicable:** This is a short term lease of office space at the World Port buildings. Panasonic will occupy office and parking space at World Port Suite 100 24735 East 75<sup>th</sup> DIA, Denver CO 80249 in exchange for products and services equivalent to \$47,981.25.

*\*\*Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

- a. Contract Control Number:** 201522796
- b. Duration:** 12 Months
- c. Location:** DIA
- d. Affected Council District:** 11
- e. Benefits:** \$47,981.25
- f. Costs:** Revenue

<i>Current Contract Amount (A)</i>	<i>Additional Funds (B)</i>	<i>Total Contract Amount (A+B)</i>
\$47,981.25		\$47,981.25

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
09/01/15		August 31, 2016

- g. Date Goals Assigned:** This is a lease agreement thereby excluded from goals.
- h. Goals:** N/A

**7. Is there any controversy surrounding this ordinance Please explain.**

No controversy.

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_

## Key Contract Terms

Vendor/Contractor Name: Panasonic Enterprise Solutions Company (Panasonic)

Contract control number: 201522796

City's contract manager: Mukesh Patel

Was this contractor selected by competitive process? No. Was it the low bid? No. This was a solicitation initiated from the 61<sup>st</sup> Street Station agreement.

Term/Duration of contract/project: 12 Months

Renewal terms: N/A

Purpose: The purpose of this contract is to provide Panasonic office space in proximity to the Airports 61<sup>st</sup> Street Train station and Airport.

Scope of services to be provided with performance bench marks: Panasonic will occupy office and parking space at World Port Suite 100 24735 East 75th DIA, Denver CO 80249 in exchange for products and services equivalent to \$47,981.25

Cost/value: \$47,981.25

Source of funds: Revenue contract

Benefit: \$47,981.25 in products and services paid to Denver International Airport

Termination provision for City and for contractor: N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Goals do not apply.  
Who are the subcontractors to this contract? None

Location: Denver International Airport, World Port Suite 100 24735 East 75<sup>th</sup> Denver CO 80249

Affected Council District: 11

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date: \_\_\_\_\_