

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request:** 9/23/2021

Please mark one:  **Bill Request** or  **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**
- Dedication/Vacation**             **Appropriation/Supplemental**             **DRMC Change**
- Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a Parks Use Agreement with German American Chamber of Commerce (GACC) – Colorado Chapter for the 2021 Christkindl Market.

**3. Requesting Agency:** Parks and Recreation

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Kris Ryan	Name: Jesus Orrantia
Email: Kris.Ryan@denvergov.org	Email: Jesus.Orrantia@denvergov.org

**5. General description or background of proposed request. Attach executive summary if more space needed:**

GACC will host a multi-day holiday event that will be free and open to the public. This is a longtime event and is a historic activity in Denver Parks.

**6. City Attorney assigned to this request (if applicable):** Jason Moore

**7. City Council District:** District 10 – Civic Center Park  
District 9 Skyline Park

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: RR21 1152

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Parks Use Agreement

**Vendor/Contractor Name:** German American Chamber of Commerce – Colorado Chapter

**Contract control number:** PARKS-202160278

**Location:** Location of event will be at only one of the following parks dependent upon Civic Center Park re-opening: Skyline Park or Civic Center Park. GACC will prepare and submit relevant City permit applications for both locations. DPR is working towards having Civic Center open by the start of the event and will give GACC indication by November 1, 2021 if the park will be ready for use. This should give enough time for GACC to inform vendors and publicize the festival. Skyline was considered as an alternative because of the familiarity with the site.

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?**

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** 11/11/2021-12/30/2021

**Contract Amount (indicate existing amount, amended amount and new contract total):** ~\$24,000  
\$138.75/event day for electrical

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
~\$24,000		~\$24,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

**Scope of work:**

GACC will host a multi-day holiday event in either Skyline Park or Civic Center Park that will be free and open to the public. This contract will activate the selected park by continuing the annual tradition of the multi-day Christkindl Market event in downtown Denver, will generate favorable exposure and economic benefits for both the City and GACC, and will serve as a recreational and social occasion for the enjoyment of the entire community. The event site will be family-friendly, with free and open access to the public.

**Was this contractor selected by competitive process?** No

**If not, why not?** This is an annual event/permit.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:**

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?**

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