**ORDINANCE/RESOLUTION REQUEST**
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday.**

*All fields must be completed.*
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: _____12/18/2012_____

Please mark one: ☒ **Bill Request** **or** ☐ **Resolution Request**

1.  **Has your agency submitted this request in the last 12 months?**

    ☐ **Yes** ☒ **No**

    **If yes, please explain:**

2.  **Title:** *(Include a concise, one sentence description – please include* name of company or contractor *and* contract control number *- that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)* This is a request for contract execution for CMTS, Inc. (Contract # 201208264) to provide professional, technical and support personnel to perform planning, project management (design & construction) services and any other support services as required on projects designated for such services by the Manager of Aviation at Denver International Airport in the Amount of $5,000,000.00

3.  **Requesting Agency:** Department of Aviation

4.  **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
    ▪ **Name:** Amy Raaz
    ▪ **Phone:** (303) 342-2201
    ▪ **Email:** Amy.Raaz@flydenver.com

5.  **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution* who will present the item at Mayor Council and who will be available for first and second reading, if necessary.*)*
    ▪ **Name:** David Rhodes
    ▪ **Phone:** 303-342-2646
    ▪ **Email:** Dave.Rhodes @flydenver.com

6.  **General description of proposed ordinance including contract scope of work if applicable:**

    At the discretion of the Manager, consultant is to provide professional, technical and support personnel to perform planning, project management (design & construction) services and any other support services as required for projects designated for such services by the Manager.

    **\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

    a.  **Contract Control Number: 201208264**
    b.  **Duration: Five years**
    c.  **Location:** DIA
    d.  **Affected Council District:** 11
    e.  **Benefits:** This contract will supplement the existing Planning & Development staff with additional personnel on an as needed basis to be sure that the demand for personnel resources is met to complete all projects assigned to the Planning & Development Division at any given time.
    f.  **Costs:**

| *Current Contract Amount* | *Additional Funds* | *Total Contract Amount* |
|:---:|:---:|:---:|
| *(A)* | *(B)* | *(A+B)* |
| $5,000,000 | $0.00 | $5,000,000 |

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: _____ Date: _____

| Current Contract Term | Added Time | New Ending Date |
|---|---|---|
| 01/01/2013 – 12/31/2018 | n/a | 01/01/2013 – 12/31/2018 |

    **g.**   **Date Goals Assigned:**  7/6/2012

    **h.**   **Goals:**  30%

**7.**  **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

    No

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*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: _____            Date: _____

Key Contract Terms

Vendor/Contractor Name: CMTS, Inc

Contract control number:     201208264

City's contract manager:

Was this contractor selected by competitive process? Was it the low bid? RFP selection

Term/Duration of contract/project:     5 years

Renewal terms:          None

Purpose:        At the discretion of the Manager, consultant is to provide professional, technical and support personnel to perform planning, project management (design & construction) services and any other support services as required on projects designated for such services by the Manager

Scope of services to be provided with performance bench marks:

Cost/value:     Maximum contract liability $5,000,000

Source of funds:        Airport O&M and CIP funds

Benefit:        This contract will supplement the existing Planning & Development staff with additional personnel on an as needed basis to be sure that the demand for personnel resources is met to complete all projects assigned to the Planning & Development Division at any given time.

Termination provision for City and for contractor:     Yes

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):      Defined Pool-SBE Professional Service

Who are the subcontractors to this contract?
        Empire Construction Services, Inc
        Iron Horse Architects, Inc
        Dunakilly Management Group Corp
        The ABO Group, Inc

Location:        DIA

Affected Council District:     11

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