workday®

5-Year Contract Renewal

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Contract Summary

- **Contract Renewal term:** 5 year *(extension through Dec 31st, 2029)*
- **Contract Renewal Amount:** $19,009,419.00
- **CCD Active Employee using workday:** 18,035 *(15,883 FTE, 1,786 CW)*
- **Workday Is currently used for:**
  - All financial transactions *(Accounting, Payroll, Time tracking)*
  - All human capital management transactions
  - Procurement transactions
- **Workday SME Agencies:**
  - Department of Finance
  - Office of Human Resources
  - General Services
  - Technology Services *(See Governance team member slide)*
  - User base
    - Across all agencies including Denver International Airport

Workday & CCD

- Workday is recognized as a mission critical enterprise application for the City and County of Denver

- Fiscal Accountability rules have been put in place to define use of Workday product in City and County of Denver environment
  - https://www.denvergov.org/files/assets/public/v/1/finance/documents/fiscal-accountability/chapter-1-accounting-principles-and-budget-administration/rule_1_2_system_of_record.pdf

- Workday is supported by multiple teams across City:
  - OHR
  - Purchasing
  - Finance
  - Technology Services
  - All CCD Employees *(and some contract workers)*

- With each agency having their strategic initiatives, Workday offers features and functionalities that help the agencies in achieving these objectives.
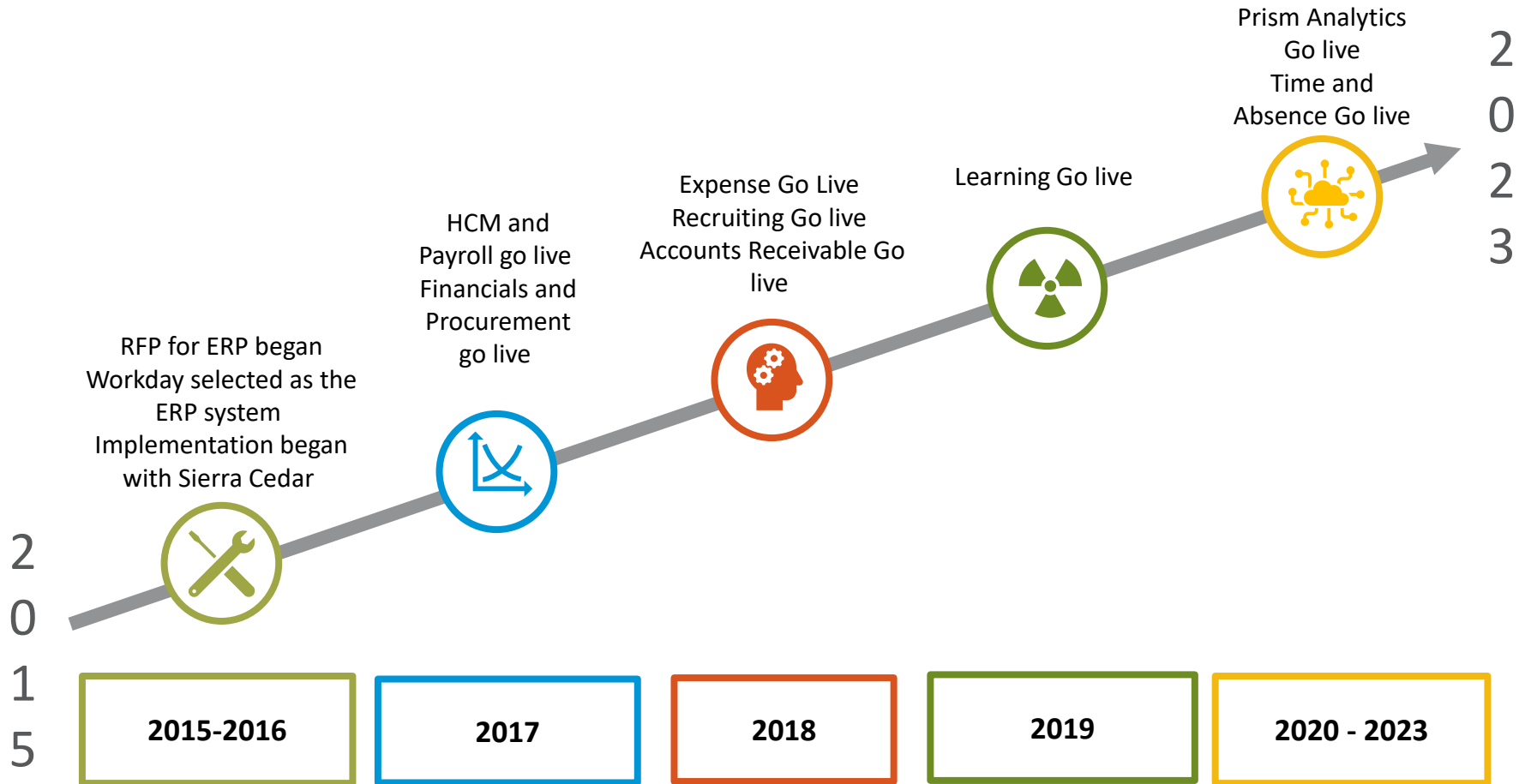
Keeping up with Tech

- 2 major planned releases are carried out each year by workday which includes:
    - Major functionality upgrades *(enhancements, new functionality, security features, etc.)*
    - Upgrades can be mandatory or optional *(CCD controls what we adopt)*

- Additionally, each week there is a maintenance window, which gives customer access to fixes, small enhancement and other functionality

- Customers can always sign up for "Early Adoption" program, which allows customers to take a hands on "first look" at new features being added into the product

- Workday publishes a roadmap for each area and contains what to expect

- Customers have an ability to influence by voting on candidate items for inclusion into the release by workday

Workday Interaction with CCD

- Workday and CCD interaction
    - Workday (vendor) team (Customer Success Managers) meets with Governance Team once a quarter
    - Workday (vendor) team meets with OHR once a month
    - Workday (vendor) team meets with TS bi-weekly
    - Additional ad-hoc meetings scheduled based on needs

- Through all interactions the following are discussed:
    - Agencies considered SME (DOF, OHR, GS, TS) have had no major documented issues with Workday as a vendor or product

- SME agencies have championed Workday/CCD relationship through:
    - Offering Workday Wednesday for OHR/HR professionals
    - Offering Procurement open house for buyers
    - Offering Workday Boost to all city users (super users of Workday) to spend a day learning/engaging with Workday and Certified Workday Partners once a year

Workday Journey

2015

2023

RFP for ERP began
Workday selected as the ERP system
Implementation began with Sierra Cedar

HCM and Payroll go live
Financials and Procurement go live

Expense Go Live
Recruiting Go live
Accounts Receivable Go live

Learning Go live

Prism Analytics Go live
Time and Absence Go live

2015-2016	2017	2018	2019	2020 - 2023

Workday Governance Committee

Jules Jupille (v)
Dir. of App Analysis & QA, TS

William Riedell (v)
City Controller, DOF

Tony Gautier (v)
Dir. Tech and Innovation, OHR

Janet Otto (v)
Purchasing Manager, GS

Michael Biel (v)
Deputy Director of Aviation, DEN

Carla Anthony (nv) *Deputy Director, OHR*

Malaya Bhattarai (nv) *Workday Program Administrator, TS*

v = voting member   nv = non-voting member

DENVER TECHNOLOGY SERVICES

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