

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request February 15, 2024

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: Approves a License Agreement with United Airlines, Inc. for \$1,350,000 and for nine years for Denver International Airport's (DEN) use of space in the B concourse tower for ramp control operations at DEN(PLANE-202369469-00).

3. Requesting Agency: Department of Aviation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: George Karayiannakis, SVP Airline and Commercial Affairs	Name: Kevin Forgett, Manager of Legislative Affairs
Email: George.Karayiannakis@flydenver.com	Email: kevin.forgett@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request approves a license agreement with United Airlines, Inc. in the amount of \$1,350,000 for a term of nine years. The non-competitive License Agreement is for the City and County of Denver's (City) use of space in the Concourse B Tower for non-movement area operations management. United Airlines (United) constructed the tower with bond funds when the airport was built and will be paying off the bond funds until 10/1/2032. The City pays United \$150,000 annually for the use of this space. Since this Agreement will begin on 10/1/2023, United will be paid \$37,500 for October - December. \$150,000 will be paid annually for 2024 - 2031. For the last year, 2032, United will be paid \$112,500 for the remaining 9 months of the Agreement. The total amount paid will be \$1,350,000. On 10/1/2032, United's bonds will be paid off so the City will no longer owe rent for the use of this space.

6. City Attorney assigned to this request (if applicable): Ema Medic

7. City Council District: 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Type of Contract: Professional Services > \$500,000

Vendor/Contractor Name: United Airlines, Inc.

Contract control number: PLANE - 202369469-00

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** N/A

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 9 years

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,350,000	N/A	\$1,350,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
9 Years	N/A	9 Years -10/01/2032

Scope of work:

This request is for a non-competitive License Agreement for the City and County of Denver's (City) use of space in the Concourse B Tower for non-movement area operations management. United Airlines (United) constructed the tower with bond funds when the airport was built and will be paying off the bond funds until 10/1/2032. The City pays United \$150,000 annually for the use of this space. Since this Agreement will begin on 10/1/2023, United will be paid \$37,500 for October - December. \$150,000 will be paid annually for 2024 - 2031. For the last year, 2032, United will be paid \$112,500 for the remaining 9 months of the Agreement. The total amount paid will be \$1,350,000. On 10/1/2032, United's bonds will be paid off so the City will no longer owe rent for the use of this space.

Was this contractor selected by competitive process? No **If not, why not?** This procurement qualifies for exception under Memorandum No. 8B and will not be competitively procured.

Has this contractor provided these services to the City before? Yes No

Source of funds: Operations and Maintenance (O&M)

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): No goals were assigned to this project due to Memorandum No. 8B.

Who are the subcontractors to this contract? N/A

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Date Entered: _____