

Key Contract Terms

Type of Contract:

Contract > \$500K Lease Sale/purchase of personal property Grant IGA
 Sale of real property

Vendor/Contractor Name: Keefe Commissary Network LLC

Contract control number: RC63008

City's contract manager: Mark Valentine

Was this contractor selected by competitive process? Yes

Has this contractor provided these services to the City before? Yes

Term/Duration of contract/project: current expiration date is 12/31/2015

Is this a new contract? **No** An amendment? **Yes** How many amendments? 7 prior

Renewal terms: increase one year, new expiration date is 12/31/2016

Purpose: Provide commissary services and accounting software for inmate accounts at both the County Jail and Downtown Detention Center

Scope of services with performance bench marks:

Invoices arrive every week and include totals for each order within that time period. Reports are also available showing the purchases within each order.

Cost/value: n/a - revenue contract

Source of funds: Revenue is deposited into the Inmate Welfare Fund 12816

Benefit: Allows the inmates to purchase commissary items and track their account balance.

Termination provision for City and for contractor:

Yes, the original contract states that the City may give 30 days' termination notice when there is cause. The City may terminate without cause with 90 days' notice.

Is this contract subject to: W/MBE DBE ACDBE SBE XO 101

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Location: County Jail and the Downtown Detention Center

Affected Council District: City wide