

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: January 18, 2021

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
 Dedication/Vacation **Appropriation/Supplemental** **DRMC Change**
 Other: Non-Competitive Contract Amendment

2. Title: Approves Kleen Tech Services, LLC., for Contract No. 202055520, DEN Janitorial Services for Outlying Areas.

3. Requesting Agency: Denver International Airport

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Dave LaPorte	Name: Carolina Flores
Email: Dave.LaPorte@flydenver.com	Email: Carolina.Flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

Kleen-Tech Services, LLC (Kleen-Tech), was selected through a competitive RFP process to provide janitorial services for the landside outlying facilities at DEN. The landside outlying facilities include the Ground Transportation Holding Lot Building, Satellite Badging Office, WorldPort DEN Offices, Transportation Security Administration, Denver Police Department dog kennel building, Carpenter Shop, South Data Center, Airside Employee Parking Building, DEN Maintenance Center, South Campus Trailers, Operations Trailers, Electrical Shop Trailer, and the Commercial Driver's License (CDL) Training Trailer. Additional work may be added as needed to the scope of responsibility by mutual agreement between Kleen-Tech and DEN.

6. City Attorney assigned to this request (if applicable): Ema Medić

7. City Council District: District 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Professional Services

Vendor/Contractor Name: Kleen-Tech Services LLC

Contract control number: 202055520-00

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Date of Execution (DOE) plus 2 years; (2) year term with (2) one-year options to extend.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
(A)	(B)	(A+B)
N/A	N/A	\$5,186,557.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
N/A	N/A	DOE plus 2 years; (2) year term with (2) one-year options to extend.

Scope of work:

Kleen-Tech Services, LLC (Kleen-Tech), was selected through a competitive RFP process to provide janitorial services for the landside outlying facilities at DEN. The landside outlying facilities include the Ground Transportation Holding Lot Building, Satellite Badging Office, WorldPort DEN Offices, Transportation Security Administration, Denver Police Department dog kennel building, Carpenter Shop, South Data Center, Airside Employee Parking Building, DEN Maintenance Center, South Campus Trailers, Operations Trailers, Electrical Shop Trailer, and the Commercial Driver’s License (CDL) Training Trailer. Additional work may be added as needed to the scope of responsibility by mutual agreement between Kleen-Tech and DEN.

The overall maximum contract liability is \$5,186,557 for the initial (2) year term and (2) one-year options to extend. The proposed staffing plan for this contract is (11) Full-time Custodians (9 CI’s and 2 CII’s), (2) Supervisors and (1) Project Manager.

Was this contractor selected by competitive process? Yes **If not, why not?** N/A

Has this contractor provided these services to the City before? Yes No

Source of funds: O&M

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 30% M/WBE

Who are the subcontractors to this contract? Clearly Clean Janitorial Services

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Date Entered: _____