

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 5/24/2013

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

Clayton Early Learning, Trustee, George W. Clayton Trust expenditure agreement to provide direct Head Start services; contract control number MOEAI-201310966.

3. **Requesting Agency:** Office of Children's Affairs

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Lindsay Neil/Al Martinez
- **Phone:** 720-913-0906/720-913-0888
- **Email:** [Lindsay.Neil@denvergov.org](mailto:Lindsay.Neil@denvergov.org), [Al.Martinez@denvergov.org](mailto:Al.Martinez@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Lindsay Neil/Al Martinez
- **Phone:** 720-913-0906/720-913-0888
- **Email:** [Lindsay.Neil@denvergov.org](mailto:Lindsay.Neil@denvergov.org), [Al.Martinez@denvergov.org](mailto:Al.Martinez@denvergov.org)

6. **General description of proposed ordinance including contract scope of work if applicable:**

To provide funding to Clayton Early Learning, Trustee, George W. Clayton Trust in the amount of \$676,924.59 to provide comprehensive Head Start services to 236 children, ages 3 to 5 years old for the period July 1, 2013 thru December 31, 2013.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** MOEAI-201310966
- b. **Duration:** July 1, 2013 – December 31, 2013
- c. **Location:** City and County of Denver
- d. **Affected Council District:** 8, 11
- e. **Benefits:** Children will emerge from the program ready to be successful in kindergarten.
- f. **Costs:** \$676,924.59

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_