

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: September 23, 2015

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number – that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

To approve the Mayoral appointments of Anthony Aragon and Antonio Mendez as citizen representatives to the Denver Community Corrections Board for terms effective immediately and expiring June 30, 2019 or until a successor is duly appointed.

3. **Requesting Agency:** Mayor's Office

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** anthony.aragon@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** anthony.aragon@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

[Insert general description here.]

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:**
- b. **Duration:** Terms effective immediately and expiring June 30, 2019
- c. **Location:**
- d. **Affected Council District:**
- e. **Benefits:**
- f. **Costs:**

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

[Start typing here.]

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

ANTHONY R. ARAGON

**2826 Akron Street
Denver, Colorado 80238**

720-252-0274 (C)

PROFESSIONAL PROFILE

Experience in managing multiple projects simultaneously.
Relied upon for responsiveness, exceptional memory and excellent interpersonal skills.
Experience in meeting significant and unexpected challenges.
Extremely service-oriented with commitment to efficiency & impeccable organization.
Accustomed to daily contact with influential political and social leaders, locally and nationally including the White House.

BACKGROUND

MAYOR MICHAEL HANCOCK

Director of Boards & Commissions

2011 – PRESENT

Responsible for managing all Boards & Commissions for the Mayor Michael Hancock. Oversee 134 different Boards & Commission and coordinate with the Mayor over 800 individual appointments per year.

- Coordinate several receptions and events for the Mayor's Office including the annual City picnic for 5,000 City employees.
- Coordinate the Mayor's Annual State of the City address.
- Coordinated the Mayor's Inauguration in 2003 and 2007 & 2011.
- Direct outreach for gay, lesbian, bisexual, transgender (GLBT) community on behalf of Mayor Hancock's administration.

GOVERNOR JOHN HICKENLOOPER

2010 – 2011

Chief of Staff – First Lady Helen Thorpe

Responsible for providing day-to-day administrative support to the First Lady. These included keeping, updating and distributing First Lady's schedule, ensuring that the First Lady had everything she needs to fulfill her obligations, managing the First Lady's correspondence, as well as providing ongoing clerical/administrative support.

- Acts as assistant to First Lady. Duties included reviewing mail, scheduling meetings, preparing written documents as requested.
- Made travel arrangements for First Lady.
- Served as staff point of contact for Author Helen Thorpe when she attended book readings or book signings. Also staffed First Lady at official public events.

Agency for Human Rights & Community Relations

2008 – 2010

Director, Denver Office on Aging & Director of Community Relations

Responsible for delivering the mission of the Denver Office on Aging which was to enhance the quality of life for Denver's aging population. The Office on Aging offers to increase community awareness of services and programs available to older adults.

- Served as City's representative on the Denver Regional Council of Government (DRCOG) Advisory Council on Aging which included serving on the funding subcommittee which made recommendations on what aging programs to fund from the Older Americans Act & Older Coloradans Fund.
- Served as the staff liaison to the Denver Commission on Aging.
- Served as City's representative to the Colorado Senior Lobby including tracking all legislation that affected the older adult population. Made recommendations to Mayor John Hickenlooper what legislation should be supported or not supported by his Administration.
- Coordinated Mayor's Spring into Health; an annual wellness event for Denver's older adult population.

MAYOR JOHN HICKENLOOPER

Director of Boards & Commissions

2007 - 2008

Responsible for managing all Boards & Commissions for the Mayor. Oversee 134 different Boards & Commission and coordinate with the Mayor over 700 individual appointments per year.

- Coordinate several receptions and events for the Mayor's Office including the annual City picnic for 5,000 City employees.
- Coordinate the Mayor's Annual State of the City address the past five years.
- Coordinated the Mayor's Inauguration in 2003 and 2007.
- Direct outreach for gay, lesbian, bisexual, transgender (GLBT) community on behalf of Mayor John Hickenlooper's administration.

Director of Scheduling

2003-2007

- Responsible for scheduling Mayor John Hickenlooper. This includes public and private events Interact daily with press, dignitaries, business people, Mayor's Cabinet, Congressional Office staff, Governor's office staff, and volunteers.

HICKENLOOPER FOR MAYOR TRANSITION STAFF

2003

Staff Member

- Was one of ten staff members that coordinated Mayor John Hickenlooper's transition into the Mayor's Office.
- One of three coordinators who produced the Denver elected officials Inauguration, including Denver Mayor, Auditor & City Council.

Antonio Mendez

1461 Logan St., Apt. C-4, Denver, CO 80203 • cell: (917) 842-0917 • antonio.mendez@state.co.us

EDUCATION

University of Denver Sturm College of Law, Denver, CO

Juris Doctor, May 2014

Honors: Outstanding Graduate Student (2014), Outstanding Student Leadership Award (2014), Daniel S. Hoffman Award for Outstanding Student Leadership (2013), Colorado Hispanic Bar Association Scholarship Recipient (2013), Sam Cary Bar Association Scholarship Recipient (2012), Outstanding 1L and 2L of the Year Awards (2012-2013), Certificate in Arbitration and Mediation (December 2013), International Legal Studies Certificate (January 2014)

Memberships: University of Denver Law Student Bar Association (President), University of Denver Law Student Ambassadors, Phi Alpha Delta Legal Fraternity, Phi Delta Phi Legal Honor Society, Criminal Law Teaching Assistant

Colby College, Waterville, ME

Bachelor of Arts, American Studies (Government concentration) and Theatre, May 2006

Internship: 2005 British Parliament House of Commons (Roger Casale, MP of Wimbledon)

Honors: Posse Foundation Full-Tuition Leadership Scholarship, P.I.L.L.A.R.S. (Philanthropy, Innovation, Learning, Leadership, Responsibility, and Service) Award

EXPERIENCE

Office of the Lieutenant Governor

January 2015 – Present

Deputy Chief of Staff

- Speechwriter for the Lieutenant Governor. Topics include Civic Health, Education Policy, and Remarks for various special events such as Gala's, Conferences, and Meetings.
- Worked on all communications aspects of the Lieutenant Governor's Office including press inquiries, press releases, website development and upkeep, and weekly releases of the Lieutenant Governor's schedule.
- Attended various meetings with constituents, special interest groups, and policy meetings on the Lieutenant Governor's behalf.

Colorado Democratic Party

August 2014- November 2014

Regional Political Organizer

- Worked on the Hickenlooper for Colorado campaign managing all of southern Colorado including Pueblo, Trinidad, Colorado Springs and all of western Colorado including Grand Junction, Montrose, Durango. Responsible for coordinating events with the Governor and chairs of local Democratic parties and evaluating and assessing the campaigns strengths and weaknesses in those areas.

United States District Court for the District of Colorado, Denver, CO

May 2013 - August 2013

Extern

- Responsible for writing initial orders for Judge Robert Blackburn, specifically orders on motions for summary judgment, dismissal, and final orders. These cases dealt with insurance claims, pro se litigant requests, arbitration agreements and the retroactive applications of the Dodd-Frank legislation.
- Observed two trials regarding use of force by jailers in the Denver City jail.

Extraordinary Chambers in the Courts of Cambodia, Denver, CO

January 2013- May 2013

Extern

- The University of Denver Sturm College of Law is pleased to announce that its International Criminal Law Practicum has entered into an unique agreement with the Trial Chamber of the Extraordinary Chambers in the Courts of Cambodia (ECCC) to provide analysis and research in compliance with the ECCC Internal Rules. The Trial Chamber is currently hearing evidence In Case 002, which involves three leaders of the 1975-1979 Khmer

Rouge regime - Nuon Chea, Ieng Sary and Khieu Samphan - facing charges that include crimes against humanity, war crimes and genocide.

White House, Washington, DC

May 2012 – August 2012

Intern, President's Commission on White House Fellowships

- Mentored a D.C. Youth Scholar, engaging his interests and introducing him to White House staff.
- Created a Memorandum of Understanding and a Non-Disclosure agreement used by the President's Commission.
- Helped the Commission with organizing, planning, and execution of the finalist and selection phase of the White House Fellows Program.

Office of State Senator Mike Johnston, Denver, CO

January 2012 – May 2012

Colorado Legislative Fellow (Education Policy Focus)

- Created one-page fact sheets on proposed legislation submitted to the Education Committee of the Colorado State Senate, specifically bills on capital development, qualifications for classification as a college, and funding for schools.
- Attended weekly Senate Education Committee Meetings at the State Capital.
- Attended meetings with local education stakeholders to brainstorm best practices for Denver Public Schools.

J. William Fulbright Scholarship, Andorra La Vella, Andorra

September 2010 – June 2011

English Teaching Fellow

- Selected by the Bilateral Fulbright Committee to teach at Santa Coloma Escola de Segunda Ensenyanca
- Cultural ambassador for the State Department in the Co-Principality of Andorra
- Performed extensive cultural research regarding the Andorran government and practices at the Consell General (Parliament) of Andorra. This research culminated in a report written for Fulbright Committee.

Posse Foundation, Inc., New York, NY

June 2007 – August 2010

Senior Trainer

- Trained the first ever Brandeis Science Posse, a group of 10 urban students dedicated to the sciences, by facilitating various workshops focused on race, class, gender, identity, and power issues
- Created a rubric to measure the comparative performance of 400+ Posse-affiliated high schools in the New York area based on 2007 New York City Board of Education report

Teach for America, Newark, NJ

June 2006 – June 2007

3rd Grade Self-Contained Teacher

- Selected as a Teach for America Corps member in 2006 to work in the Newark Department of Education.
- Promoted to head of on-site suspension midway through the year.
- Recognized by the Southern Poverty Law Center for participation in the "Teaching Tolerance" program

BOARDS AND COMMISSIONS

- Selected by Governor Hickenlooper to serve on the Colorado Commission on Low Income Energy Assistance for a term expiring December 2nd, 2016.

LANGUAGES

- Fluent in Spanish. Intermediate proficiency in Catalan.