

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: August 2, 2016

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. Title: Request for approval of contract, pursuant to Charter § 3.2.6(E), with Sterling Infosystems Inc. and City and County of Denver, Office of Human Resources (“Customer”) for Talent Acquisition Background Checks for Citywide employment.

3. Requesting Agency: Office of Human Resources

4. Contact Person: *(with actual knowledge of proposed ordinance)*

- **Name:** Cindy Bishop
- **Phone:** 720-913-5603
- **Email:** cindy.bishop@denvergov.org

5. Contact Person: *(with actual knowledge of proposed ordinance who will present the item at Mayor-Council and who will be available for first and second reading, if necessary)*

- **Name:** Cindy Bishop and/or Michael Oh
- **Phone:** 720-913-5603 or 720-913-5634
- **Email:** cindy.bishop@denvergov.org and Michael.oh@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

Agreement with Sterling Infosystems Inc. to continue to provide their background check services for employment candidates with the City, contract amount not to exceed \$899,900.00. Contract ID# CSAHR-201310499-08 through December 31, 2018.

Please include the following:

- a. **Duration:** 01-01-2013 through 12-31-2018
- b. **Location:** Office of Human Resources, Talent Acquisition
- c. **Affected Council District:** CityWide
- d. **Benefits:** NA
- e. **Costs:** NA

7. Is there any controversy surrounding this ordinance? (groups or individuals who may have concerns about it?) Please explain.

None known