

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****  
*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 04/01/2016

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** Ordinance request approving an amendment to existing agreement with SMG, CE93004 for stagehand staffing and payroll services.

**3. Requesting Agency:** Denver Arts & Venues

**4. Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Frank Delmonte
- **Phone:** 720-865-4233
- **Email:** frank.delmonte@denvergov.org

**5. Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Frank Delmonte
- **Phone:** 720-865-4233
- **Email:** frank.delmonte@denvergov.org

**6. General description of proposed ordinance including contract scope of work if applicable:**

The SMG Stagehand payroll contract (CE93004) is a professional services contract to provide payroll and HR services for IATSE Local #7 stagehands in all Denver Arts & Venues facilities. The stagehand payroll services provider negotiates with the stagehand union and administers all payroll and HR Services for these employees. The contract was competitively bid in 2008 and awarded to SMG, the manager of the Colorado Convention Center (CCC). This stagehand payroll contract runs concurrently with the management agreement at the CCC (concluding on 12/31/17).

This ordinance request is to amend the Stagehand Pension and HW Benefit rate as set forth in Exhibit B (SMG Stagehand Payroll Administrative Markup) regarding the markup increase for 2016. There are no tax changes for the 2016 year however there are changes in relation to insurance and the Pension & HW for the membership. The CBA with IATSE has now been ratified and it was agreed to a 2% increase for 2016 changing the current rate and assumption utilized in Exhibit B from 12% to 14% contribution/expense. The insurance increase is due to rate adjustments. There is also a change that we are currently aware of for both 2017 and 2018 specific to the Exhibit B for Pension & HW as a current increase of 1.5% for both years that was negotiated in the new CBA.

The ordinance request also increases the contract amount by \$3M (total contract amount NTE \$43M) to cover stagehand payroll due to the increased number shows at A&V's venues.

***\*\*Please complete the following fields:*** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

**a. Contract Control Number:** CE93004

**b. Duration:** January 1, 2009 to December 31, 2017

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**c. Location:** Various Denver Arts & Venues facilities

**d. Affected Council District:** Council District 8

**e. Benefits:** To provide payroll and HR services for IATSE Local #7 stagehands in all Arts & Venues Denver facilities. The stagehand payroll services provider negotiates with the stagehand union and administers all payroll and HR Services for these employees. The contract was competitively bid in 2008 and awarded to SMG, the manager of the Colorado Convention Center (CCC). Depending on the amount of activity in the venues, the contract provider incurs \$4.5M-\$5M in stagehand payroll expenditures per year, which are reimbursed by the agency. AVD in turn invoices customers who use the stagehands for events in the venues and is reimbursed by those customers. This is largely a pass through expenditure for the agency.

**f. Costs:** \$3M

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.** None that is known.

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Date Entered: \_\_\_\_\_