

ORDINANCE/RESOLUTION REQUEST

Please email requests to Jason Gallardo, Public Works

at pw.ordinance@denvergov.org by **12:00pm NOON on Monday**. Contact Jason with questions.

Date of Request: **October 31, 2022**

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves contract execution for a new On-Call services contract with Crowe LLP
for, Finance Administration Grant and Audit Support.
Contract # DOTI -202265430.

3. Requesting Agency: Department of Transportation and Infrastructure

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Peter Spanberger	Name: Jason Gallardo
Email: Peter.spanberger@denvergov.org	Email: jason.gallardo@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

DOTI is creating a new Finance Administration (FA) with divisions for Budget & Planning, Procurement & Supply Chain, and Accounting & Internal Audit. The FA is seeking a Certified Public Accounting firm on an On-Call or “as needed” basis to support the Administration by providing consulting services. This work will be issued via individual task orders on an as-needed basis.

6. City Attorney assigned to this request (if applicable): Jacob Crawford

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services

Vendor/Contractor Name: Crowe LLP

Contract control number: DOTI -202265430

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 12/01/2022 – 11/30/2025

Contract Amount (indicate existing amount, amended amount and new contract total): \$900,000.00

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$900,000.00	N/A	900,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
12/01/2022 – 11/30/2025	N/A	12/01/2022 – 11/30/2025

Scope of work: DOTI is creating a new Finance Administration (FA) with divisions for Budget & Planning, Procurement & Supply Chain, and Accounting & Internal Audit. The FA is seeking a Certified Public Accounting firm on an On-Call or “as needed” basis to support the Administration by providing consulting services. This work will be issued via individual task orders on an as-needed basis.

Was this contractor selected by competitive process? Yes, RFQ advertised by DOTI on August 31, 2022.

Has this contractor provided these services to the City before? Yes No

Source of funds: The Department of Transportation and Infrastructure Program Resource Office will manage the utilization and day-to-day administration of this portfolio of contracts. Specific task orders may be assigned by individual City project managers and Citywide local funding may be utilized.

ELEVATE DENVER BOND: Funding will be identified upon Task Order issuance. Bond funding may be utilized based on scope.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE None

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): N/A

Who are the subcontractors to this contract? N/A

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____