

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

*\*All fields must be completed.\**

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: December 13, 2011

Please mark one:  Bill Request or  Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes  No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

To approve the Mayoral reappointment of Fran Coleman and the appointments of Penny May, Lance Benninghoff and Jennifer Stone to the Denver Welfare Reform Board for a term effective January 2, 2012 and expiring January 1, 2015 OR until a successor is duly appointed.

3. **Requesting Agency:** Mayor's Office

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** [Anthony.aragon@denvergov.org](mailto:Anthony.aragon@denvergov.org)

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** [Anthony.aragon@denvergov.org](mailto:Anthony.aragon@denvergov.org)

6. **General description of proposed ordinance including contract scope of work if applicable:**

[Insert general description here.]

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)

- a. **Contract Control Number:**
- b. **Duration:**
- c. **Location:**
- d. **Affected Council District:**
- e. **Benefits:**
- f. **Costs:**

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

[Start typing here.]

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Boards and Commissions - Applicant Information

Printed Date: 12-07-2011

Prefix: HONORABLE Last Name: COLEMAN First Name: FRAN Middle Name:

Applicant/Appointee Record Id: 199 Date Last Modified: December-07-2011 03:23:09 AM MST App Deleted Flag:

Occupation: OWNER

Employer: COLEMAN CONSULTING, LLC

Work Email:

Work Address: 200 E. COLFAX

Work City: DENVER Work State: CO Work Zip: Work Zip Ext:

Work Phone: Work Phone Ext: Work Fax: Work Cell Phone:

Home Email: COLEMANHD1@MSN.COM

Home Address: 2221 S. LOWELL BLVD.

Home City: DENVER Home State: CO Home Zip: 80219 Home Zip Ext:

Home Phone: (303)935-2174 Home Cell Phone: (303)525-1145

Birth Date: July-04-2776 12:00:0 Gender: FEMALE Ethnicity: HISPANIC GLBT: UNDECLARED

City Council District: 2 City Council Other:

Registered Voter: UNDECLARED Registered County: Political Affiliation: UNDECLARED

Education Level: Year Completed:

Experience: UNDECLARED Interest: UNDECLARED Confidence: UNDECLARED

Confidence Extension:

City Employed: UNDECLARED Date Submitted: May-06-2005 09:00:18 AM MDT

### Boards Applying For:

No boards listed.

### References

Reference 1: First Name: Last Name: Phone:

Reference 2: First Name: Last Name: Phone:

Reference 3: First Name: Last Name: Phone:

### Skills, Activities, Memberships, Resume/Cover Letter:

### Board Assignment Information:

Relation Id: 3577 BoardName: COMMUNITY CORRECTIONS BOARD DENVER Delete Flag: N

Status: MEMBER Reason: REAPPOINTED Start Date: 07-01-2007 End Date: 12-31-2009 Tech Date: 06-30-2011

Resolution: 87 2007 Addendum: REP. LOCAL ELECTED OFFICIAL, REAPPT.

Relation Id: 199 BoardName: COMMUNITY CORRECTIONS BOARD DENVER Delete Flag: N

Status: MEMBER Reason: APPOINTED Start Date: 01-02-2004 End Date: 06-30-2007 Tech Date: 06-30-2007

Resolution: 991 2003 Addendum: REP. LOC.ELECT.OFFICIAL, REPL. CHAVEZ

Relation Id: 4464 BoardName: WELFARE REFORM BOARD DENVER Delete Flag: N

Status: MEMBER Reason: APPOINTED Start Date: 01-12-2011 End Date: NONE Tech Date: 01-01-2012

## Boards and Commissions - Applicant Information

Printed Date: 12-07-2011

Prefix: UNDECLARED Last Name: MAY First Name: PENNY Middle Name:

Applicant/Appointee Record Id: 3463 Date Last Modified: September-21-2011 03:07:16 AM MDT App Deleted Flag:

Occupation: INTERIM DIRECTOR

Employer: DENVER HUMAN SERVICES

Work Email:

Work Address: 1200 FEDERAL BOULEVARD

Work City: DENVER Work State: CO Work Zip: 80204 Work Zip Ext:

Work Phone: 720-944-2999 Work Phone Ext: Work Fax: Work Cell Phone:

Home Email:

Home Address: PO BOX 1159

Home City: BRIGHTON Home State: CO Home Zip: 80601 Home Zip Ext:

Home Phone: 303-655-0114 Home Cell Phone:

Birth Date: July-04-2776 12:00:0 Gender: FEMALE Ethnicity: UNDECLARED GLBT: UNDECLARED

City Council District: UNDECLARED City Council Other:

Registered Voter: UNDECLARED Registered County: Political Affiliation: UNDECLARED

Education Level: Year Completed:

Experience: UNDECLARED Interest: UNDECLARED Confidence: UNDECLARED

Confidence Extension:

City Employed: UNDECLARED Date Submitted: September-21-2011 03:07:16 AM MDT

### Boards Applying For:

DENVER S DRUG STRATEGY

### References

Reference 1: First Name: Last Name: Phone:

Reference 2: First Name: Last Name: Phone:

Reference 3: First Name: Last Name: Phone:

### Skills, Activities, Memberships, Resume/Cover Letter:

### Board Assignment Information:

Relation Id: 4619 BoardName: DENVER S DRUG STRATEGY Delete Flag: N

Status: MEMBER Reason: APPOINTED Start Date: 09-20-2011 End Date: 01-24-2014 Tech Date: 01-24-2014

Resolution: Addendum:

## Boards and Commissions - Applicant Information

Printed Date: 12-07-2011

**Prefix:** UNDECLARED **Last Name:** BENNINGHOFF **First Name:** LANCE **Middle Name:**

**Applicant/Appointee Record Id:** 3495 **Date Last Modified:** November-09-2011 04:20:33 AM MST **App Deleted Flag:**

**Occupation:** POLICY ANALYST

**Employer:** MAYOR S OFFICE

**Work Email:** LANCE.BENNINGHOFF@DENVERGOV.ORG

**Work Address:** 1437 BANNOCK STREET, ROOM 350

**Work City:** DENVER **Work State:** CO **Work Zip:** 80202 **Work Zip Ext:**

**Work Phone:** 720-865-9091 **Work Phone Ext:** **Work Fax:** **Work Cell Phone:**

**Home Email:** LBENNINGHOFF@YAHOO.COM

**Home Address:** 985 CORONA STREET, #204

**Home City:** DENVER **Home State:** CO **Home Zip:** 80218 **Home Zip Ext:**

**Home Phone:** 303-832-2098 **Home Cell Phone:** 303-902-5882

**Birth Date:** July-04-2776 12:00:0 **Gender:** MALE **Ethnicity:** CAUCASIAN **GLBT:** UNDECLARED

**City Council District:** 10 **City Council Other:**

**Registered Voter:** YES **Registered County:** DENVER **Political Affiliation:** UNDECLARED

**Education Level:** **Year Completed:**

**Experience:** UNDECLARED **Interest:** UNDECLARED **Confidence:** UNDECLARED

**Confidence Extension:**

**City Employed:** YES **Date Submitted:** November-09-2011 04:20:33 AM MST

### Boards Applying For:

WOMENS COMMISSION DENVER

### References

**Reference 1: First Name:** **Last Name:** **Phone:**

**Reference 2: First Name:** **Last Name:** **Phone:**

**Reference 3: First Name:** **Last Name:** **Phone:**

### Skills, Activities, Memberships, Resume/Cover Letter:

INTL CITY COUNTY MANAGERS ASSOCIATION; COLORADO CITY COUNTY MANAGERS ASSOCIATION, CAPITOL HILL  
UNITED NEIGHBORS

### Board Assignment Information:

**Relation Id:** 4657 **BoardName:** WOMENS COMMISSION DENVER **Delete Flag:** N

**Status:** MEMBER **Reason:** APPOINTED **Start Date:** 11-07-2011 **End Date:** NONE **Tech Date:** 06-30-2013

**Resolution:** 11-0770 **Addendum:**

**Jennifer L Stone**

12142 E Kentucky Ave

Aurora CO 80012

720-296-6624

jlstone73@hotmail.com

**Objective:**

A full time Donations Manager position

**Profile:**

- Over 13 years of accounting and office experience
- Supervisory and training experience
- Hard working and dependable, with excellent time management skills
- Exceptional customer service skills with the ability to relate to diverse populations
- Fast learner with the ability to multi task

**Work History:**

3/07-Present

**Donations Manager**, Denver Urban Ministries, Denver, CO

- Provide direct customer service to walk-in clients
- Provide crisis & referral interventions for clients in need
- Responsible for client safety and de-escalating clients
- Supervise the weighing, safety and storage of all donations
- Prepare monthly reports of all donated items
- Maintain a safe, clean and orderly environment in all donation storage area(s).
- Prepare monthly TEFAP (The Emergency Food Assistance Program) reports, maintain compliance for federal program
- Work closely with the Volunteer Manager and volunteers to encourage positive experiences, and supervise volunteers in the food pantry
- Placing and picking up food orders for the agency from a variety of donors
- Assist and coordinate yearly food drives

06/05-2/07

**Volunteer**, Denver Urban Ministries, Denver, CO

- Provided direct customer service to drop-in clients at non-profit resource center
- Provided telephone customer service and completed general office duties

07/01-03/04

**Assistant Manager/cashier**, Diamond Shamrock, Denver, CO

- Supervised a staff of approximately five employees in two different busy convenience stores
- Trained new employees
- Tracked sales and inventory on Microsoft Excel
- Oversaw balancing of cash drawers to ensure accuracy