ORDINANCE/RESOLUTION REQUEST
Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: 4-25-16

Please mark one: ☒ **Bill Request**   **or**   ☐ **Resolution Request**

1. **Has your agency submitted this request in the last 12 months?**

   ☐ **Yes**   ☒ **No**

   If yes, please explain:

2. **Title:** Award expenditure agreement to Mile High Montessori Early Learning Centers for full funding in the amount of $1,682,721 to provide direct Head Start services to 269 children.

3. **Requesting Agency:** Office of Children's Affairs

4. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution.)*
   ▪ **Name:** Al Martinez
   ▪ **Phone:** 720-913-0888
   ▪ **Email:** Al.Martinez@denvergov.org

5. **Contact Person:** (W*ith actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*
   ▪ **Name:** Al Martinez
   ▪ **Phone:** 720-913-0888
   ▪ **Email:** Al.Martinez@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**
   Ordinance to award Mile High Montessori Early Learning Centers a delegate agency contract in the amount of $1,682,721 to provide comprehensive Head Start services to 269 children, ages 3 to 5 years old for the period beginning July 1, 2016 thru June 30, 2017.
   Please complete the following fields: *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)*

   a. **Contract Control Number:**   MOEAI 201626987

   b. **Duration:**   July 1, 2016 – June 30, 2017

   c. **Location:**   City and County of Denver

   d. **Affected Council District:**   3, 5, 8, 9

   e. **Benefits:**   Children will emerge from the program ready to be successful in kindergarten..

   f. **Costs:**   Contract total is $1,682,721

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain. N/A**

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____   Date Entered: _____