

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: October 25, 2017

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)

The Kone Inc. contract (GENRL-21414653) for preventative repair and routine maintenance of City elevators, escalators and various other conveyance systems will be amended to add an additional \$800,00 to the contract maximum as well as add an additional thirteen elevators located throughout various Denver Public Library locations.

3. **Requesting Agency:** General Services – Facilities Management

4. **Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Nicol Suddreth, Contract Administrator
- **Phone:** 720-865-7508
- **Email:** Nicol.Suddreth@denvergov.org

5. **Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** James Williamson, Director of Facilities Management
- **Phone:** 720-865-7503
- **Email:** James.Williamson@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

Kone Inc. is under contract for preventative repair and routine maintenance of elevators, escalators, walkways, wheelchair lifts and dumbwaiters that are in City owned facilities throughout the City and County of Denver. The first amendment will add an additional 13 Denver Public Library locations as well as increase the contract maximum amount by \$800,000 to \$2,800,000.00.

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** GENRL-201414653
- b. **Duration:** Five years, contract started April 1, 2014 and expires on March 31, 2019.
- c. **Location:** Various location
- d. **Affected Council District:** Citywide
- e. **Benefits:** Public safety and repair and maintenance of equipment.
- f. **Costs:** Current contract amount \$2,000,000; contract amendment will increase maximum contract amount to \$2,800,000.00

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain:**

No controversy that we are aware of.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____