

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: 4-25-16

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

If yes, please explain:

**2. Title:** Request to appropriate \$7,151,000 of the Federal Head Start grant to operate the Denver Great Kids Head Start program through the Office of Children's Affairs.

**3. Requesting Agency:** Office of Children's Affairs

**4. Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- **Name:** Al Martinez
- **Phone:** 720-913-0888
- **Email:** [Al.Martinez@denvergov.org](mailto:Al.Martinez@denvergov.org)

**5. Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- **Name:** Al Martinez
- **Phone:** 720-913-0888
- **Email:** [Al.Martinez@denvergov.org](mailto:Al.Martinez@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

The United States Department of Health and Human Services – Administration for Children and Families has awarded Grant Number 08CH1119 in the amount of \$8,939,277.00 to the City and County of Denver – Office of Children's Affairs to operate the Federal Head Start program and provide services to 1,153 children in its established service area. This appropriation will provide 80% percent of funding based upon a letter of intent to allow the Office of Children's Affairs to award funds to all sub-recipients. The Budget and Management Office has approved this appropriation request. The contract term is for July 1, 2016 thru June 30, 2017. Upon receipt of the award letter, the Office of Children's Affairs will request appropriation of the final 20 percent. It is anticipated that the official award notification will be received prior to the program year starting. The appropriation requested is to assure that the contracts will be in place on the first day of the program year.

***\*\*Please complete the following fields:*** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** TBD
- b. **Duration:** 12 months
- c. **Location:** City and County of Denver
- d. **Affected Council District:** 2, 3, 4, 5, 6, 7, 8, 9, 10, 11
- e. **Benefits:** Children will emerge from the Head Start program ready for kindergarten.
- f. **Costs:** \$7,151,000 (\$8,939,277 full award. This request is for 80 percent based upon letter of intent.)

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.** N/A

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_