
SUMMARY

I am a passionate advocate of environmental and social leading Groundwork Denver into the future. My experiences with growth-stage nonprofit organizations, combined with my relationships with funders and partners across metro Denver, are strategically guiding Groundwork Denver forward. I have a proven ability to navigate complex systems of private, public, and nonprofit partnerships while ethically and collaboratively representing the communities that I serve.

AREAS OF EXPERTISE

- Strategic Planning
- Grant-writing / Grants Management
- Program Planning and Evaluation
- Nonprofit Management
- Major Donor Development
- Cross-sector Collaboration
- Urban Environmental Justice Advocacy
- Diversity and Inclusiveness
- Community Engagement

EXPERIENCE**Executive Director, Groundwork Denver**
2018 | Denver, Colorado

Develop and implement the organization's strategic direction and work hands-on with staff and Board members to align new strategies with all aspects of the organization's program, fundraising, and administrative activities. Promote GWD's work and cultivate relationships with a diverse range of supporters and stakeholders. Oversee the nonprofit business operations, generating sound decisions and delegating responsibilities to ensure that the organization delivers results while meeting all of its responsibilities to funders, governmental agencies, and the community.

Director of Operations, Groundwork Denver
2017 | Denver, Colorado

Improve the efficiency, effectiveness, and safety of day-to-day operations. Advise the Executive Director in strategy and vision development, financial management, program management, fundraising, staff management, and external relationship development.

- In six months, increased staff morale and collaboration by providing day-to-day program management support and developing cultural norms, improved internal communications by implementing new systems and agreements, and reduced the overall administrative burden of the Executive Director.
- Managed the organization's most successful fundraiser and 4 other fundraising campaigns and events.

Senior Consultant, Prosono
2016 – 2017 | Denver, Colorado

Strengthened the capacity of clients to think strategically, achieve project outcomes, develop and implement their visions, raise funds, and become agile and responsive leaders.

- Unified a local chamber of commerce through strategic plan development, preparing for future shifts in membership through major changes to its business plan, board membership, and bylaws.
- Prepared an \$8 million nonprofit organization for executive leadership change, including developing a new organizational structure and creating a new vision and theory of change.
- Opened up dialogue between conflicting departments within a local community foundation to strengthen fundraising and marketing efforts for diverse programs.

Senior Consultant, Rebound Solutions
2014 – 2016 | Denver, Colorado

Furthered the missions of clients to increase collaboration, develop and implement strategy, align vision and goals, and engage internal and external stakeholders.

- Honed strategic direction and improved staff morale through a year-long implementation of a strategic plan at a \$30 million local philanthropic foundation.
- Improved community engagement and business development policies and procedures while managing a year-long new technology implementation in a statewide healthcare company.
- Clarified future strategic vision of a regional public utility company's community engagement efforts, with specific focus on internal stakeholders, customers, and political environment.

Director of Philanthropic Partnerships, Community Shares of Colorado
2012 – 2014 | Denver, Colorado

Raised \$200,000 annual operating budget; managed all aspects of grants, annual and major gifts, corporate partnerships, and more than 5 events per year.

- Developed a pipeline of new business leads for workplace giving.
- Established a new internship program and managed 10 interns annually.
- Led organizational culture change efforts after moving into the Colorado Collaborative for Nonprofits, a shared space of 5 leading capacity-building statewide nonprofits.

Development Director, Environmental Learning for Kids**2010 – 2012 | Denver, Colorado**

Directed all aspects of fundraising for \$350,000 budget, including 60 federal and private grants each year and under-\$500 annual gifts.

- Instituted successful breakfast fundraising event, featuring then-City Councilman Michael Hancock.
- Increased organizational budget by 10% over 1 year, with increases in all funding sources.
- Developed infrastructure for annual gifts program utilizing Moves Management, doubling the number of individual donors over 2 years.

Development Assistant, Union of Concerned Scientists**2004 – 2006 | Cambridge, Massachusetts**

Developed and implemented administrative procedures for complex \$12 million major gifts and annual fund program.

- Assisted in research, writing, and production of grant proposals and reports. Engaged in public communications as acting Information Officer.

VOLUNTEER EXPERIENCE

Board Member and President, Groundwork Denver**2014 – 2017 | Denver, Colorado**

Led board of directors in organizational strategy, vision, and oversight of \$1.8 million annual operating budget. Volunteered in many capacities with the organization since 2009, including canvassing, farming, administration, fundraising, and event planning.

Secretary, Board of Directors, The Funding Exchange**2011 – present | New York, New York**

Heavily participate in dissolution of this national grantmaking foundation, including executive director search, \$3.5 million real estate transaction, \$12 million endowment management, legal proceedings, and management of \$1.2 million loan.

Selection Committee Member and Co-Chair, Nonprofit Internship Program, The Denver Foundation**2011 – present | Denver, Colorado**

Participate in selection of nonprofit grantees and college interns for inclusiveness-focused program.

Treasurer, Board of Directors, Chinook Fund**2010 – 2013 | Denver, Colorado**

Led investment management of \$800,000 endowment and annual operating budget. Supported executive director transitions.

Co-Founder and Chair, Board of Directors, Conscious Consuming**2003 – 2009 | Boston, Massachusetts**

Managed start-up, volunteer-run nonprofit to address sustainable consumption and lifestyles through online and monthly educational events. Oversaw dissolution and asset distribution.

EDUCATION

Yale School of Management | New Haven, Connecticut

Master of Business Administration (MBA), 2009 | Focus on nonprofit management and philanthropy

Yale School of Forestry & Environmental Studies | New Haven, Connecticut

Master of Environmental Management (MEM), 2009 | Master's Project on environmental justice philanthropy

Tufts University | Medford, Massachusetts

Bachelor of Arts in Sociology and Environmental Studies, cum laude, 2003 | Focus on environmental justice

ADDITIONAL INFORMATION

Affiliations

Colorado Funders for Inclusiveness and Equity, Association of Fundraising Professionals, Denver Young Nonprofit Professionals Network, Colorado Yale Association.

Fellowships and Leadership Programs

Impact Denver (2014), Vermont Law School Environmental Justice Young Fellows Exchange Program (2010), Environmental Leadership Program (2009).