

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 4/9/19

Please mark one: **Bill Request** or **Resolution Request**

1. Type of Request:

- Contract/Grant Agreement** **Intergovernmental Agreement (IGA)** **Rezoning/Text Amendment**
- Dedication/Vacation** **Appropriation/Supplemental** **DRMC Change**
- Other: Purchase Order approval for Cooperative Piggyback off of Larimer County RFP**

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves K&H Printers Lithographers, Inc Purchase Order PO-00061867 for \$950.014.52 for ballot printing and postage for Run-Off and Municipal Elections for Denver Elections Division.

3. Requesting Agency: Denver Elections (Purchasing support)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jocelyn Bucaro	Name: Joseph Furman
Email: Jocelyn.bucaro@denvergov.org	Email: joseph.furman@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Denver Elections has a supplier contract with RR Donnelley (SC-00001333), which includes ballot printing and postage. Dominion Democracy Suite is one of the statewide uniform voting systems certified by the Secretary of State per C.R.S. 1-5-608.5. The system was purchased by the City and County of Denver in October 2016. Per the contract with Dominion Voting Systems, CLERK-20149676, specified in Exhibit A, Section 3.4 regarding Local Printing Facilities Certification, Denver must use a Dominion Certified ballot printer. On January 9, 2019, RR Donnelley informed Elections they could not meet the requirements (both quantity produced and time frame) of the upcoming elections. Buyer Joseph Furman found a competitive RFP solicitation (R17-09) with Larimer County for ballot printing and postage that was publicly posted and solicited, with K&H being the awarded supplier. It was confirmed with Larimer County’s Purchasing Division that Cooperative language was included in their Proposal, and that City and County of Denver could use the pricing and Scope of Work as outlined in the RFP if it was agreeable to the awarded supplier, K&H Printing. K&H confirmed they could meet the same requirements as outlined in the Larimer County RFP with Denver. K&H also confirmed they were Dominion certified. Due to the time frame of the upcoming elections, it was decided between GS Purchasing, Elections, and the City Attorney’s Office that this was an acceptable and competitive Purchase based off DRMC Sec.20-64.5 – Cooperative Purchasing.

6. City Attorney assigned to this request (if applicable):

Vicky Ortega

7. City Council District: ALL

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: RR19 0379

Date Entered: _____

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name:

Contract control number:

Location:

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? _____

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>

Scope of work:

Was this contractor selected by competitive process?

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

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