

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **11:00 a.m. on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request:** 6/30/23

Please mark one:  **Bill Request** or  **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**
- Dedication/Vacation**             **Appropriation/Supplemental**             **DRMC Change**
- Other:**

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an agreement with U.S. Motels Denver North, Inc., by adding \$671,200 for a new total of \$900,000 to provide units for non-congregate shelter for individuals and families when the City’s emergency shelter beds are full through the established non-congregate shelter program (HOST-202367041-01).

**3. Requesting Agency:** Department of Housing Stability (HOST)

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Rosemary McQuiggan	Name: Sabrina Allie
Email: <a href="mailto:rosemary.mcquiggan@denvergov.org">rosemary.mcquiggan@denvergov.org</a>	Email: <a href="mailto:Sabrina.Allie@denvergov.org">Sabrina.Allie@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Amends a contract with U.S. Motels Denver North, Inc., to provide units for non-congregate shelter for individuals and families when the City’s emergency shelter beds are full through the established non-congregate shelter program. This funding will be used during emergencies, as deemed by the City and the Department of Housing Stability.

Uses of these rooms may be used for overflow for families specifically when NCS is full, or if congregate shelter is full or unavailable due to capital projects at shelters and a wider activation response is needed. This could also be used during severe weather or as a bridge option when taking other locations (e.g., Aloft) offline.

**6. City Attorney assigned to this request (if applicable):** Johna Varty

**7. City Council District:** Citywide

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet below\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
Professional Services > \$500K

**Vendor/Contractor Name:** U.S. Motels Denver North, Inc.

**Contract control number:** HOST-202367041-01

**Location:** 10 E. 120th Avenue, Northglenn, CO 80233

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Original agreement: 4/1/23-3/31/24

First Amendment: 4/1/23-3/31/24

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$228,800	\$671,200	\$900,000

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
4/1/23-3/31/24	NA	4/1/23-3/31/24

**Scope of work:**

The scope of work of the contract with U.S. Motels Denver North, Inc., is to provide units for short-term shelter for individuals and families when the City’s emergency shelter beds are full through the established voucher program. Individuals and families with children will be provided with safe accommodations at preidentified locations owned and operated by U.S. Motels North. Families are defined as households with either a minor or an individual with a disabling condition. All households must meet the federal definition of literal homelessness to be eligible for a voucher. Vouchers will be available to households during Severe Weather Activation as defined by the city or during another emergency situation as defined by HOST. Access to vouchers for emergencies will be available through the Salvation Army Connection Center, both over the phone and in person. During other emergency events, HOST will establish a process for administering emergency vouchers as needed.

**Was this contractor selected by competitive process?** Yes **If not, why not?** n/a

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Homelessness Resolution Fund

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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