

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

**\*All fields must be completed.\***

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

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Date of Request: 4/2/12

Please mark one:       Bill Request      or       Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes       No

If yes, please explain:

**2. Title: SECOND AMENDMENT PROFESSIONAL SERVICES AGREEMENT - IMAGEBASE**

**3. Requesting Agency:** Office of the Clerk and Recorder

**4. Contact Person:** (With actual knowledge of proposed ordinance/resolution.)

- Name: Juan Guzman
- Phone: 720-865-8692
- Email: [juan.guzman@denvergov.org](mailto:juan.guzman@denvergov.org)

**5. Contact Person:** (With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)

- Name: Juan Guzman
- Phone: 720-865-8692
- Email: [Juan.Guzman@denvergov.org](mailto:Juan.Guzman@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

This is an Ordinance request to amend the existing contract with ImageBase for the continued digitization of the Denver Clerk and Recorder public records.

**\*\*Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** CLERK-CE96003-02
- b. **Duration:** - 4 year extension - expires December 13, 2016
- c. **Location:** Clerk and Recorders Office
- d. **Affected Council District:** All
- e. **Benefits:** Provides Clerk and Recorder ease of access to records being provided to public constituents
- f. **Costs:** \$853,700 increasing total contract amount to \$1,400,000

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

None

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To be completed by Mayor's Legislative Team:

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_