

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

**All fields must be completed.*
Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: February 16, 2018

Please mark one: **Bill Request** or **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

Yes **No**

If yes, please explain:

2. Title: Master Purchase Order # 0309A0216 – The Vendor, Southern Foods Group DBA Meadow Gold Dairies, for the MPO for the purchase of Dairy Items to be used by the Denver Sheriff and Human Services Departments.

3. Requesting Agency: Denver Sheriff and Human Services Departments

4. Contact Person: *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Sean Glenn
- **Phone:** (303) 319-9907
- **Email:** sean.glenn@denvergov.org

5. Contact Person: *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Paige Cheney, Associate Buyer
- **Phone:** (720) 913-8156
- **Email:** paige.cheney@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

After analyzing the spend and usage trends on this Master Purchase Order agreement, we are requesting an increase to the allowable spend amount for the remaining life of the agreement from the current amount of \$750,000.00, to a newly requested amount of \$1,750,000.00.

***Please complete the following fields: (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. Contract Control Number:** 0309A0216 – Southern Foods Group DBA Meadow Gold Dairies
- b. Duration:** 03/15/2018 – 03/15/2019, with two (2) remaining renewals that would extend the agreement until 03/15/2021
- c. Location:** US County Jail, Denver Detention Center, Denver Family Crisis Center
- d. Affected Council District:** All Districts
- e. Benefits:** Provides Dairy Items for Denver Inmates and the Family Crisis Center
- f. Costs:** Increased agreement amount from \$750,000.00 to a new allowable spend amount of \$ 1,750,000.00 for the remaining life of the agreement.

7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.

N/A

To be completed by Mayor’s Legislative Team:

SIRE Tracking Number: RR18 0221

Date Entered: _____