

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

All fields must be completed.

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: October 17, 2011

Please mark one: Bill Request or **XX** Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes **XX** No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Approve the Mayoral appointments of Benita Muñiz and Nadia Ahmad to the Human Rights & Community Relations Advisory Council for a term effective immediately and expiring on April 1, 2013 OR until a successor is duly appointed.

3. **Requesting Agency:** Mayor's Office

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** Anthony.aragon@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Anthony Aragon
- **Phone:** 720-865-9032
- **Email:** Anthony.aragon@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

[Insert general description here.]

****Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:**
- b. **Duration:**
- c. **Location:**
- d. **Affected Council District:**
- e. **Benefits:**
- f. **Costs:**

7. **Is there any controversy surrounding this ordinance?** *(Groups or individuals who may have concerns about it?)* **Please explain.**

[Start typing here.]

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

BOARDS AND COMMISSIONS APPLICATION

Please complete the following information in full,
attach a cover letter, current resume or biography and return to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Human Rights and Community Relations Advisory Board
At-large

1. Last Name: Muñiz First Name: Benita
2. Occupation/Employer: Community Victim Advocate, Denver District Attorney's office

Work Address: 201 W. Colfax Ave. City: Denver Zip: 80202

Work E-mail Address: bpm@denverda.org

Work Phone: 720-913-9261 Work/Home Fax: 720-913-9035

Home Address: 545 W. 91st. Dr. City: Thornton Zip: 80260

Home Phone: 720-296-8169 Cell Phone/ Pager: same

Home E-mail Address: b.muniz3@gmail.com

Are you a registered voter? Yes No If so, what county? Adams

Denver City Council District No.: _____ Ethnicity (Optional) Latina

Highest Level of Education or Degree Earned: 12 + some college Year completed: 1967

Memberships/ Organizations/ Volunteer Activities (include past or present):

Laradon Hall Board of Directors
Latina Safe House Board of Directors
Earth Force Board of Directors
Sun Valley Youth Center Board of Directors
Thornton Revitalization Advisory Board
Denver Foundation Strengthening Neighborhood
El Centro Su Teatro
National Hispanic Scholarship Fund Ski Fiesta
Centro San Juan Diego Familiares

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
<u>Michelle Adams</u>	<u>201 W. Colfax Ave.</u>	<u>720-261-0349</u>
<u>Barbara Martin Worley</u>	<u>201 Colfax Ave</u>	<u>720-913-9036</u>
<u>Sister Alicia Cuaron</u>	<u>2830 Lawrence St.</u>	<u>303-295-9470</u>

Benita Muñiz
e-mail bpm@denverda.org

(W) 720-913-9261 (H) 720- 296-8169

Objective

Seeking a Human Rights and Community Relations Advisory Board At-Large position, utilizing my professional skills and talents in volunteer management, community organizing and leadership development.

Summary of Qualifications

- Over 10 years establishing community alliances and support groups for multi-oriented organizations
 - Provide grant writing to help support community resource programs, such as Latina Safehouse Initiative, Globeville Leadership Development Program and Globeville Community Justice Council.
 - Planning and developing programs, agendas, budgets, and services according to community requirements.
 - Community collaboration utilizing marketing strategies and public relations to build network and affect change.
- Bi-lingual Spanish and English

Work Experience

Denver District Attorney's Office

Community Victim Advocate 2001- Present

Denver Health and Hospitals, Community Outreach Coordinator, Community Voices 1999-2001

- Over 20 years experience as event planner for community, health, social and fundraising events, such as Globeville Community Days, Mexican Consulate Convention, National Hispanic Scholarship Fund Ski Fiesta, Senior Health Fair Centro Bienestar, and Latinas Honoring Latinas.
- Manage, train, coordinate volunteers and staff on job responsibilities and other duties.
- Motivated self-starter with efficient multi-tasking and problem solving skills.
- Perform well under tight deadlines.

Education/Training

Metro Volunteer Management
Front Range Community College
Annunciation High School
Microsoft Word
Microsoft Excel

Accomplishments and Awards

- Colorado Organization for Victims Assistance Academy (COVA) 2008
- People Improving Communities through Organizing (PICO) 2006
- Presenter, Community Engagements-Prosecution and Citizen Perspectives. American Prosecutor's Research Institute Annual Conference 2001 Denver, Colorado and 2004 Atlanta , Georgia
- Denver Foundation Community Coordinator (Consultant/Grant Writer) 2001
- Life Skills, Supervivencia (Organizer/Trainer) 2003
- Visiones Hispanic Leadership Institute Graduate 1991
- Latina Safehouse Initiative (co-founder) 2003
- Laradon Hall Board Of Directors (member) 2003-2007
- La Voz Community Service Award 1994
- Latinas Honoring Latinas Community Advocate Award 2007

BOARDS AND COMMISSIONS APPLICATION

Please complete the following information in full,
attach a cover letter, current resume or biography and return to the address below.

Type or print in blue or black ink.

Board or Commission you are applying for: Human Rights and Community Relations Advisory Board

Last Name: Ahmad

First Name: Nadia

Occupation/Employer: University of Denver Sturm College of Law

Work Address: 2255 E. Evans Ave. City: Denver Zip: 80208

Work E-mail Address: nahmad14@law.du.edu

Work Phone: (303) 871-6124 Work Fax: (303) 871-6080

Home Address: 13837 E. Richthofen Circle #1-108 City: Aurora Zip: 80011

Home Phone: _____ Cell Phone/ Pager: (407) 925-2285

Home E-mail Address: nbalegal@gmail.com

Are you a registered voter? No If so, what county? _____

Denver City Council District No.: _____ Ethnicity (Optional) South Asian

Highest Level of Education or Degree Earned: JD; LLM Year Completed: 2005; Anticipated 2012

Memberships/ Organizations/ Volunteer Activities (include past or present):

Colorado Water 2012, South Asian Bar Association of Colorado, Florida Bar's Media and Communication Law Standing Committee, Florida Bar's Student Education and Admission to the Bar Standing Committee, Florida Bar's International Law and Business Law sections, Florida Association for Women Lawyers, Clara Gehan Association for Women Lawyers, Society of Professional Journalists, Asian Pacific American Law Students Association, Muslim Law Students Association, Students for International Peace and Justice, American Cancer Society's 5K Making Strides Against Breast Cancer

References (List three persons, not related to you, whom you have known at least one year):

Name	Address	Phone Number
Mohammad Shakil,	692 Glade View Drive, Sanford, FL 32771;	(407) 399-7555
Kathryn Lancaster,	9200 NW 39th Avenue, Suite 130, Box 250, Gainesville, FL 32606;	(352) 665-5005
Zubair S. Mansuri,	863 Cynthia Circle, Altamonte Spring, FL 32701;	(407) 331-3122; (407) 303-6189

Special Information:

Is there anything that would adversely affect public confidence in your appointment or service? No

If yes, please explain on a separate sheet of paper.

s/ Nadia B. Ahmad

10/5/2011

Signature

Date

Return Completed Form to:

Suzan Moore, Director of Boards and Commissions

City and County of Denver Building, Room 350

Denver, CO 80202 Phone: (720) 865-9034 Fax: (720) 865-8787

Suzan.moore@denvergov.org

NADIA B. AHMAD

P.O. Box 110003 • Aurora, CO • 80042
nbalegal@gmail.com • 407.925.2285 (mobile)

WORK EXPERIENCE

Legal Positions

NADIA B. AHMAD, Altamonte Springs, Florida; Aurora, Colorado

Solo Practitioner, December 2006 – September 2007; March 2011 to present

Represent clients in matters involving Business & Corporate Law, Mediation, Estate Planning, Internet and New media Law, and Renewable Energy Law. Obtained favorable results for clients including resolution of employment case for technology specialist, formulation of media strategy for female weightlifter challenging dress requirements by International Weightlifting Federation, and trade negotiations for U.S. based companies.

LAW FIRM OF SAMUEL A. MUTCH, P.A., Gainesville, Florida

Shareholder Attorney, October 2007 – March 2011

Represented individuals and business in Civil Litigation, ADR, Real Property disputes, Land Use and Zoning Law, Business & Corporate Law, Estate Planning and Disability Law. Obtained favorable results for clients including securing clear property title and judgment for treble damages under RICO for woman defrauded of her homestead through interstate mortgage fraud scheme, negotiating multi-million dollar commercial real estate transactions, handle theft of intellectual property from online database service provider, and prepare PowerPoint presentation for mediation talks with regional bank and municipal government.

BUTLER PAPPAS, LLP, Tampa, Florida

Associate Attorney, July 2006 – November 2006

Assisted in third-party bad faith litigation, catastrophic injury cases, extra-contractual matters, coverage and liability disputes, class actions and uninsured/underinsured motorist disputes. Prepared briefs, memorandums and settlement releases in high stakes cases involving State Farm, Unitrin, Allstate, GEICO, and others.

LEGAL AID SOCIETY OF ORANGE COUNTY BAR ASSOCIATION, Orlando, Florida

Pro Bono Attorney, April 2006 – June 2006

Volunteered as legal counsel for the Homeless Advocacy Project and Guardian Ad Litem Program.

Journalism Work

TIME, INC., New York City, New York

News Team Correspondent, June 1998 – June 1999

Joined inaugural News Team Board for **TEEN PEOPLE**. Contributed magazine articles and photographs.

WFTV, INC. – CHANNEL 9, Orlando, Florida

News Intern for ABC affiliate broadcast TV station, May 1997 – October 1997

Assisted field reporters and newsroom producers. Interviewed subjects on-camera. Wrote anchor voice-overs.

THE ORLANDO SENTINEL, Orlando, FL

Rave Correspondent, June 1994 – August 1998

Rave youth section, won first place for the Youth Content in the Newspaper Association of America competition in 1997. Researched story ideas, wrote articles and photographed subjects for the section.

Non-Profit Experience

STUDENTS FOR INTERNATIONAL PEACE AND JUSTICE, INC., Altamonte Springs, Florida

President and Founder, September 2001 – December 2002

Established and operated 501(c)(3) organization for educational awareness programs in response to 9/11.

EDUCATION

UNIVERSITY OF DENVER STURM COLLEGE OF LAW, Denver, Colorado

Anticipated L.L.M. in Environmental and Natural Resources Law and Policy, May 2012

ACTIVITIES: Office of Career Development and Opportunities, Work-Study program, Summer 2011 to present

The Clarion, University of Denver's student newspaper, Sports Writer, Fall 2011

KVDU, official college radio station at the University of Denver, host of *Bollywood Lightning*, Fall 2011

South Asian Bar Association of Colorado, Member

Muslim Students' Association, Member

UNIVERSITY OF FLORIDA FREDRIC G. LEVIN COLLEGE OF LAW, Gainesville, Florida

J.D., December 2005

ACTIVITIES: *Florida Journal of International Law*, Assistant Editor-in-Chief, 2004-2005

Center for the Study of Race and Race Relations (CSRRL), Research Assistant, Summer 2004

Volunteer Income Tax Assistance (VITA), Tax Preparer, Spring 2004

Child Protection Team, Externship, Summer 2005

HONORS: Virgil Hawkins Fellowship, Summer 2002

UNIVERSITY OF CALIFORNIA AT BERKELEY, Berkeley, California

B.A. with *High Honors* in Comparative Literature with language emphases in English and Latin, August 2000

ACTIVITIES: *The Daily Californian*, Science and Technology Beat Writer, 1998-2000

HONORS: Golden Key National Honor Society, 1999-2000

Kaplan/*Newsweek* Essay Competition winner, 10 winners selected from 5,000 applicants, 1998

Barbara L. Frye Award, Florida Capital Press Club, 1998, 1999, and 2000

RECENT PROFESSIONAL & ACADEMIC PRESENTATIONS

- Dispute Resolution Center Annual Conference, Rosen Centre Hotel, Orlando, August 27, 2011.
- Mediation Course, University of Florida College of Law, Gainesville, March 22, 2011.
- Intimate Partner Violence Assistance Clinic, University of Florida College of Law, Gainesville, November 15, 2010.
- Sunshine Seminar, First Amendment Foundation, *The Gainesville Sun*, Gainesville, October 6, 2010.
- Eighth Judicial Circuit Small Claims County Court Seminar, Gainesville Golf & Country Club, September 1, 2010.
- Sunshine Seminar, First Amendment Foundation, *The Florida Times-Union*, Jacksonville, February 9, 2010.

SCHOLARLY PUBLICATIONS

- "High Speed Public Policy for Algae-Based Biofuel as a Viable Energy Alternative: Improving Florida-China Relations through Sustainable Collaboration," *The Florida Bar, International Law Quarterly*, forthcoming, Winter 2011
- "Should Sharia Law be Banned? Not So Fast," United Voices for America Policy Brief, June 2011.
- "Geo-Politics and Women's Bodies from the Perspective of the South Asian Diaspora," *The Florida Bar, International Law Quarterly*, Volume XXII, No. 3 (2007).
- "Tradition v. Modernity in Atia Hosain's *Sunlight on Broken Column* and Manju Kapur's *Difficult Daughters*," In *On the Road to Baghdad, or Traveling Bi-Culturalism: Theorizing a Bi-Cultural Approach to World Fiction*, ed. Gönül Pultar, (Washington: New Academia, 2005), pp. 199-218.
- *Unveiling the Real Terrorist Mind*, eds. Nadia B. Ahmad et al., (Philadelphia: Random House's Xlibris, 2002).
- "Cracking India: Cultural and Religious Representations in Indo-Anglian Literature (1947 to Present)," Department of Comparative Literature & Classics, California State University, Long Beach, *Genre*, vol. 22, (2001).

SELECTED APPOINTMENTS

- *Florida Association for Women Lawyers*, 2006-2012, Legislative Committee, 2010-2012.
- *The Florida Bar*, Media & Communications Law Standing Committee, 2007-2012, Conference Co-Chair, 2011.
- *American Cancer Society, Making Strides Against Breast Cancer 5K Walk of Gainesville*, Executive Committee, 2010.

ADDITIONAL ACTIVITIES & TRAINING

- Qualified as Subject Matter Specialist for County Mediation Training Programs, Florida Dispute Resolution Center.
- Judge in AMTA Mock Trial Regional Tournament, University of Central Florida, February 20, 2011; Growlin' Gator Invitational Tournament, University of Florida, November 7, 2010; Mock Trial National Tournament, Newport Beach, California, March 7, 2010; Mock Trial Regional Tournament, University of Central Florida, February 20-21, 2010.
- Junior Editor for ABA Tort Trial & Insurance Practice Section, Insurance Coverage & Litigation Newsletter, 2007.
- Judge in the statewide moot court competition, a project of the Center for Civic Education funded by the U.S. Department of Education, held at UCF's Rosen College of Hospitality Management, January 12, 2007.
- Florida Bar Certified Diversity Trainer for CLE, "Successful Lawyering in a Diverse Society."
- Certified in Justice Teaching by Florida Supreme Court Justice E. Fred Lewis in Bartow, Florida, December 20, 2006.

LANGUAGES: Near native fluency in Urdu, Hindi, and Punjabi. Conversant in Arabic. Reading proficiency in Latin.

BAR ADMISSIONS: The Florida Bar, U.S. District Court for the Middle District of Florida, U.S. District Court for the Northern District of Florida.