

# ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one:  Bill Request or  Resolution Request Date of Request: 7/12/2021

## 1. Type of Request:

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment  
 Dedication/Vacation  Appropriation/Supplemental  DRMC Change  
 Other:

2. **Title:** Approves Baggage Airline Guest Services, Inc. for program of Hotel Transit Center (HTC) and 75<sup>th</sup> Ave. Baggage Handling Services.

3. **Requesting Agency:** Department of Aviation

## 4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Pamela Dechant	Name: Carolina Flores
Email: <a href="mailto:Pamela.Dechant@flydenver.com">Pamela.Dechant@flydenver.com</a>	Email: <a href="mailto:Carolina.Flores@flydenver.com">Carolina.Flores@flydenver.com</a>

## 5. General description or background of proposed request. Attach executive summary if more space needed:

The Hotel and Transit Center (HTC)/75<sup>th</sup> Ave. Bag Drop program provides a convenient and time-saving amenity for domestic passengers flying on participating airlines. Passengers are able to check bags and receive boarding passes on Level 1 of the train platform instead of maneuvering to Level 6 of the Main Terminal airlines check-in counters, as well as at a drive-thru location on 75<sup>th</sup> Ave. This expenditure agreement allows a three-year term and associated compensation total of \$8,337,091.00.

The program was launched in April, 2016, ultimately resulting in the selection of Baggage Airline Guest Services, Inc. via a competitive RFP process. Services under the program were suspended due to COVID and the contract expired July 31, 2020.

6. **City Attorney assigned to this request (if applicable):** Brent Larson

7. **City Council District:** District 11

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR21 0798

Date Entered: \_\_\_\_\_

## Key Contract Terms

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): services > \$500,000

**Vendor/Contractor Name:** Baggage Airline Guest Services, Inc. ("BAGS")

**Contract control number:** 202159345

**Location:** Denver International Airport - Hotel and Transit Center (HTC) and 75<sup>th</sup> Ave.

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** \_\_\_\_\_

**Contract Term/Duration** (for amended contracts, include existing term dates and amended dates): 3 years

**Contract Amount** (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
8,337,091	0	8,337,091

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
DOE + 3 years	0	DOE + 3 years

**Scope of work:**

BAGS is a full-time service provider operating a baggage drop service located on Level 1 of the Hotel and Transit Center, Denver International Airport and at a drive-up location on 75<sup>th</sup> Ave. BAGS partners with United Airlines, Southwest Airlines, Delta Airlines, American Airlines, and Spirit Airlines to provide complimentary bag check-in. Customers check their bag(s) at the ticket counter and BAGS transfers the bags via vehicle from the train platform to induction points at the main terminal. BAGS also prints boarding passes for the domestic flights with the participating airlines.

**Was this contractor selected by competitive process?** No  
proprietary software

**If not, why not?** Professional preference due to

Originally, contractor was selected through a competitive process.

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** O&M

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):** N/A

**Who are the subcontractors to this contract?** N/A

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