

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 4/17/20

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends contract with Matrix Design Group, Inc. to add an additional one year to the term and increase the contract capacity by \$1 million for the General Engineering Services Master On-Call Agreement. 201631679-02 (Alfresco) / 201950782-02 (Jaggaer)

3. Requesting Agency: Department of Transportation and Infrastructure

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Patience Reuter	Name: Jason Gallardo
Email: Patience.Reuter@denvergov.org	Email: Jason.Gallardo@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

The purpose of the amendment is to extend the term of this General Engineering Services Master On-Call Agreement by one year, through January 14, 2022. Capacity of the contract will be increased from \$6 million to \$7 million dollars.

This extension is necessary to provide continuity of service, coordination, close-out, and audit of open task orders that support the Transportation Capital Program and infrastructure needs. This contract is part of the General Engineering set of contracts which is set to expire 01/2021. Procurement on new general engineering services On-Call contracts is planned to occur after the new CEI Ordinance ("DSBO Ordinance") is in effect in May. This Amendment in time extension and capacity increase is needed to ensure continuity of contract availability to support essential functions before the new set is procured.

The Amendment of these On-Call contracts would allow for the time needed to fully realize the opportunity to work closely with DSBO and integrate efficient assignment of goals and updated compliance elements to the replacement set of contracts. These recommended amendments would also allow for overlap in term of the two sets. The replacement set would be procured as soon as possible to allow new task orders to be issued while other tasks are completing on the order set. This would lay the groundwork for a two-year procurement cycle to have newer sets of on calls coming online with greater frequency which is of benefit to DOTI and industry.

6. City Attorney assigned to this request (if applicable): None at this time.

7. City Council District: Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR20 0637

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services > \$500k

Vendor/Contractor Name: Matrix Design Group, Inc.

Contract control number: Alfresco: 201631679 / Jaggaer: 201950782

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$6,000,000	\$1,000,000	\$7,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/15/17-1/14/21	1 Year	1/14/22

Scope of work: The General Engineering On-call contracts provide comprehensive engineering services to support the various capital projects for the Department of Transportation and Infrastructure. The contracts are also intended to supplement the City’s Design, Planning and/or Construction Engineering forces as needed.

Was this contractor selected by competitive process? Yes, RFQ advertised September 2016

Has this contractor provided these services to the City before? Yes No

Source of funds: This is a zero-dollar contract and all work will be procured and funded individually through the Task Order process.

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

DBE commitments (construction, design, Airport concession contracts): Goal: 17%/Commitment 17%

Who are the subcontractors to this contract?

- Clanton and Associates—1%
- HC Peck—1%
- Hydrosystems--KDI—1%
- LS Gallegos & Associates--2%
- OV Consulting—2%
- Pinyon Environmental—2%
- RR Coordination—2%
- San Engineering—2%
- Triunity—3%
- Yeh & Associates—1%
- Zoeller Consulting--1%

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