

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****

Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: **November 17, 2011**

Please mark one: ☒ **Bill Request** or ☐ **Resolution Request**

1. Has your agency submitted this request in the last 12 months?

☐ **Yes** ☒ **No**

If yes, please explain:

2. Title: Approve Flexible Spending Account Appropriation:

Career Service Authority respectfully requests that this go on Consent the week of November 28, 2011 through December 2, 2011. If not approved for Consent, we request this go to General Government Committee on December 7, 2011.

3. Requesting Agency: Career Service Authority

4. Contact Person: *(with actual knowledge of proposed ordinance)*

- **Name:** Heather Britton
- **Phone:** 720-913-5699
- **Email:** heather.britton@denvergov.org

5. Contact Person: *(with actual knowledge of proposed ordinance who will present the item at Mayor-Council and who will be available for first and second reading, if necessary)*

- **Name:** Heather Britton
- **Phone:** 720-913-5699
- **Email:** heather.britton@denvergov.org

6. General description of proposed ordinance including contract scope of work if applicable:

The Flexible Spending Account Programs include the Flexible Medical Account Program and the Dependent Care Program. The Qualified Parking Program is an additional benefit offered to employees along with the two Flexible Spending Account (FSA) Programs.

These are Federally approved Programs that allow for payment of specific services with pre-tax dollars, and are supported by the Employees Voluntary Salary Redirection Plan Special Trust Fund. The premiums for these programs are 100% funded through employee contributions processed through payroll deduction. Therefore, there are no General Fund dollars included in this request.

The City does provide General Fund support to cover the administrative costs of the Flexible Spending Account Programs which have been contracted and provided through an external organization. This General Fund support for administrative costs was requested and approved through the regular 2012 budget cycle.

For 2012, the Career Service Authority is requesting the authority to spend \$4,656,738 for Medical Care, \$1,056,257 for Dependent Care, and \$120,912 for the Qualified Parking Program. The total request for these three programs is \$5,833,907.

Please include the following:

- a. **Duration:**
- b. **Location:**
- c. **Affected Council District:**

d. Benefits:

e. Costs:

- 7. Is there any controversy surrounding this ordinance?** (groups or individuals who may have concerns about it?) **Please explain.**

None known