

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: **July 10, 2026**

Please mark one: ☒ Bill Request or ☐ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☐ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☒ Other: Establish New Fund

2. **Title:** Establishes the "Universal Recycling and Composting" Fund in the Agency Fund Series to receive deposits as required under the Universal Recycling and Composting Ordinance (URCO) and remit nonrefundable deposits to the General Fund, approved via Ordinance 628, Series of 2025.

3. **Requesting Agency:** Department of Finance on behalf of Community Planning and Development (CPD)

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Kelly Greunke/ Eric Browning	Name: Laura Swartz
Email: kelly.greunke@denvergov.org / eric.browning@denvergov.org	Email: laura.swartz@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This new fund is being created for the purpose of implementing Ordinance 628, Series of 2025, previously adopted by Denver City Council. Ordinance 25-0628, amended the Denver Revised Municipal Code (DRMC) for construction, demolition, recycling, and reuse requirements to divert a specific percentage of materials from the landfill to be reused or recycled. Ordinance 25-0628 requires contractors to pay a refundable deposit to the City at the time a demolition or construction permit is issued. Once the project is completed, the contractor receives a full, partial, or zero refund of the deposit based on its level of compliance with Universal Recycling and Composting Ordinance (URCO) diversion requirements, as detailed in DRMC Sec. 10-417.

To administer these deposits, the City requires the creation of a new Custodial Fund (also referred to as an "Agency Fund" in the DRMC) to receive deposits from contractors and other individuals or businesses conducting construction or demolition activities.

This bill request establishes the "Universal Recycling and Composting" Fund (Fund No. 51500) within the Agency Fund Series. This non-lapsing custodial fund will hold deposits made in compliance with the URCO. Refunds of deposits from the fund will be authorized by the Executive Director of Community Planning and Development. Deposit amounts that are not refunded due to non-compliance with the URCO will be transferred to the General Fund.

6. **City Attorney assigned to this request (if applicable):** n/a

7. **City Council District:** citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____