



MEMORANDUM

DATE: November 9, 2015

TO: Jose M. Cornejo P.E.
Executive Director of Public Works

THROUGH: Lesley B. Thomas *LBT* City Engineer,
Deputy Director of Public Works

FROM: Michael Harmer *MCH*
City Project Manager

SUBJECT: Contract Duration Increase
Contract No.: CE93007
Project: South Broadway Reconstruction, Arizona to Kentucky
Contract Name: Design Services Agreement between the City and FHU

As outlined in Executive Order 8 and memorandum 8B, agencies should limit the duration of contracts to a maximum of five years. It is the Executive Director's responsibility to authorize contract amendments that extend the contract duration beyond five years under special circumstances.

City staff from the Transportation Capital Projects Management group within Public Works is requesting authorization to amend the Design Services agreement with FHU beyond a five year term. Extending the duration of the contract will allow continuity of service for work already underway, and will provide the city with the support it needs for construction the South Broadway, Arizona to Kentucky project recently awarded to Castle Rock Construction.

The contract is set to expire on December 31, 2015. The duration of the contract will be extended through 2017 with the authorization of the Executive Director, so that the Consultant team may review shop drawings and submittals, respond to RFI's, revise the design for unforeseen field conditions, and provide materials testing.

Based on the recommendation of City staff, the extension of the contract duration beyond a five year term is:

Approved *J. M. Cornejo*
Jose M. Cornejo P.E.
Executive Director of Public Works