

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **11 a.m. Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 5/25/23

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: Approves the intergovernmental agreement between the Regional Transportation District (RTD) and Denver International Airport for the Concessionaire EcoPass Program. Contract number Plane 202367421-00.

3. Requesting Agency: Denver International Airport

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Pamela Dechant	Name: Carolina Flores
Email: pamela.dechant@flydenver.com	Email: carolina.flores@flydenver.com

5. General description or background of proposed request. Attach executive summary if more space needed:

This request is for a non-competitive intergovernmental agreement between Regional Transportation District (RTD) and Denver International Airport (DEN). For the benefit of the concessionaires at DEN, this agreement will provide an equitable EcoPass price for all concessionaire employees at DEN. This contract will be for one year. The price for each EcoPass will be \$632 and DEN is requesting 2,987. Concessionaire(s) will pay in full the amount billed for its eligible employees within 30 days from the date of the DEN’s invoice.

6. City Attorney assigned to this request (if applicable): Deb Overn

7. City Council District: 11

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: Services >\$500K

Vendor/Contractor Name: Regional Transportation District (RTD)

Contract control number: Plane 202367421-00

Location: Denver International Airport

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?** N/A

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Date of execution plus one (1) year.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,887,784	N/A	N/A

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
One (1) Year from Contract Execution Date	N/A	N/A

Scope of work: This program will help support the concessionaire(s) and their workforce by providing a reduced EcoPass for all, regardless of the size of their organization.

Was this contractor selected by competitive process? No **If not, why not?** This procurement qualifies for the situation where competition does not exist exception under Memorandum No. 8B and will not be competitively procured.

Has this contractor provided these services to the City before? Yes No

Source of funds: 78110000-73810-6021030-ZCNR/O&M

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): Not applicable.

Who are the subcontractors to this contract? Not applicable.

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