

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

**Date of Request:** 11/18/2019

Please mark one:  **Bill Request** or  **Resolution Request**

**1. Type of Request:**

- Contract/Grant Agreement**     **Intergovernmental Agreement (IGA)**     **Rezoning/Text Amendment**
- Dedication/Vacation**             **Appropriation/Supplemental**             **DRMC Change**
- Other:** Establishes Capital Fund

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Establishes a new capital fund, the “Parks and Recreation Capital Contributions” Fund, in the Grant and Other Money Projects Fund Series for revenues and expenditures related to planning, design and construction of parks and recreation capital projects.

**3. Requesting Agency:** Department of Finance – Capital Planning and Programming Division

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Emily Snyder	Name: Emily Snyder
Email: <a href="mailto:Emily.Snyder@denvergov.org">Emily.Snyder@denvergov.org</a>	Email: <a href="mailto:Emily.Snyder@denvergov.org">Emily.Snyder@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This ordinance requests the creation of a new Parks and Recreation Capital Contributions capital fund (fund number 38705) in the 38000 Grant and Other Money Projects fund series to support the receipt of funds for parks and recreation capital projects from partner organizations or private entities. The eligible expenditures in the Parks and Recreation Capital Contributions capital fund include capital improvements, such as planning, design, or construction activities for parks and recreation projects. It will be a revenue-based and non-lapsing fund and will allow capital expenditure based on cash received to the fund. The expending authority will be Executive Director of Parks and Recreation. This is an administrative transaction to align Fund structure with capital budget procedures for the Grant and Other Money Projects Fund Series and new financial reporting system.

**6. City Attorney assigned to this request (if applicable):**

**7. City Council District: Citywide**

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: BR19 1297

Date Entered: \_\_\_\_\_