

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MilHighOrdinance@DenverGov.org by **9 a.m. Friday**. Contact the Mayor's Legislative team with questions

Date of Request: July 1, 2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with EAP Glass Service, LLC to add \$225,000.00 for a new total of \$625,000.00 to provide on-call glass repair and board up services. No change to contract length, citywide except for Denver International Airport (GENRL-202368231/GENRL-202579799-01).

3. **Requesting Agency:** General Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Nicol Suddreth Roberto Avila	Name: Nicol Suddreth
Email: Nicol.Suddreth@denvergov.org Roberto.Avila@denvergov.org	Email: Nicol.Suddreth@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

EAP Glass Service, LLC provides on-call glass repair and board up services citywide, excluding Denver International Airport. The first amendment increases the contract maximum amount by \$225,000 from \$400,000 to \$625,000 to cover on-call glass repair and board up services through the contract term end date of May 31, 2026. All other terms and conditions will remain the same.

6. **City Attorney assigned to this request (if applicable):** Brian Martin

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Standard Expenditure

Vendor/Contractor Name (including any dba's): EAP Glass Service, LLC

Contract control number (legacy and new): GENRL-202579799-01 (Alfresco: GENRL-202368231-01)

Location: Citywide, excluding Denver International Airport

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

6/1/2023 – 5/31/2026 (Existing)

6/1/2023 – 5/31/2026 (Existing)

Contract Amount (indicate existing amount, amended amount and new contract total):

\$400,000 (Existing)

\$625,000 (Amended)

<i>Current Contract Amount</i>	<i>Additional Funds</i>	<i>Total Contract Amount</i>
<i>(A)</i>	<i>(B)</i>	<i>(A+B)</i>
\$400,000	\$225,000	\$625,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
6/1/2023 – 5/31/2026	N/A	N/A

Scope of work:

EAP Glass Service, LLC provides on-call glass repair and board up services citywide, excluding Denver International Airport.

Was this contractor selected by competitive process? Yes.

If not, why not? N/A

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: General Funds

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): None.

Who are the subcontractors to this contract? None.

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Date Entered: _____