

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

Date of Request: 2/18/2021

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Approves a contract with Acme Tree Service, Inc. for tree maintenance services on public rights-of-way and private property.

3. **Requesting Agency:** Parks & Recreation

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jeffrey Meyer	Name: Jesús Orrantia
Email: Jeffrey.Meyer@denvergov.org	Email: Jesus.orrantia@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Acme Tree Service, Inc. provides tree maintenance services including emergency services, tree pruning, tree removals, stump removals, and debris removal services in public right-of-way and private properties. This contract is for a three year term with a contract amount of \$1,500,000.

6. **City Attorney assigned to this request (if applicable):** Jason Moore

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0243

Date Entered: _____

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
On-Call

Vendor/Contractor Name: Acme Tree Service, Inc.

Contract control number: 202157701

Location: Citywide

Is this a new contract? Yes No **Is this an Amendment?** Yes No **If yes, how many?**

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
1/1/2021 – 12/31/2023

Contract Amount (indicate existing amount, amended amount and new contract total): \$1,500,000

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,500,000	N/A	\$1,500,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021 – 12/31/2023	N/A	12/31/2023

Scope of work:

Acme Tree Service, Inc. shall provide on-call services related to tree maintenance throughout the City, including locations on public rights-of-way and on private property. Emergency services are also included. Services include tree pruning, tree removal, stump removal, and/or debris removal on public property, public rights-of-way, including such work as necessary to resolve a violation of the Denver Revised Municipal Code.

Was this contractor selected by competitive process? Yes **If not, why not?**

Has this contractor provided these services to the City before? Yes No N/A

Source of funds:

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 0%

Who are the subcontractors to this contract? N/A

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