

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**.

****All fields must be completed.****
Incomplete request forms will be returned to sender which may cause a delay in processing.

Date of Request: April 7, 2014

Please mark one: Bill Request or Resolution Request

1. Has your agency submitted this request in the last 12 months?

Yes No

If yes, please explain:

2. **Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

For an ordinance requesting to appropriate funds based on a letter of intent and authorizing the purchase of capital equipment from the Denver Police Department Special Revenue Fund budget.

3. **Requesting Agency:**

Denver Police Department

4. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Steve Bohn (BMO) and Laura Wachter
- **Phone:** 720-913-5501 and 720-913-6445
- **Email:** steve.bohn@denvergov.org and Laura.Wachter@denvergov.org

5. **Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Jeannie K. Springer, Director – DPD Financial Services
- **Phone:** 720-913-6587
- **Email:** Jeannie.Springer@denvergov.org

6. **General description of proposed ordinance including contract scope of work if applicable:**

- The State of Colorado, Department of Transportation has issued a letter of intent; which will allocate grant funding of \$350,000 during the upcoming State 2015 fiscal year (October 1, 2014 – September 30, 2015)
 - Grant funds must be fully utilized no later than the grant term of Sept 30, 2015 due to restrictions by the Federal funder.
- Due to the required build-out time necessary to acquire a new Blood Alcohol Testing (BAT) vehicle, it is necessary to place the equipment order with the vendor prior to the actual grant term beginning October 1, 2014. Build out time is estimated to be 6-9 months. Denver Police risks losing the grant funding if the vehicle cannot be delivered and accepted during the grant term.
- City Purchasing has identified a General Services bid (GS-30F-0009L) that can be utilized to expeditiously purchase the equipment; thereby fulfilling the City Purchasing bid requirements without having to release a formal bid and thereby further delaying the order with the identified vendor.
 - The vendor has submitted specifications and a quote of \$310,898 for the BAT vehicle; and therefore, budget will need to be established for the full amount of the grant, with the letter of intent.
 - Remaining grant funds will be utilized to purchase related equipment that supplies the BAT vehicle for DUI enforcement purposes.
- BMO and the Controller's Office have approved this appropriation based on the letter of intent.

To be completed by Mayor's Legislative Team:

SIRE Tracking Number: _____

Date Entered: _____

****Please complete the following fields:** (Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field.)

- a. **Contract Control Number:** N/A (Letter of Intent to fund)
- b. **Duration:** 03/07/2014 – 09/30/2015
- c. **Location:** N/A
- d. **Affected Council District:** All
- e. **Benefits:**
- f. **Costs:** The grant does not cover future maintenance and/or repair of the BAT vehicle.

7. **Is there any controversy surrounding this ordinance?** (Groups or individuals who may have concerns about it?) **Please explain.**

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