

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: **2/13/2019**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement     Intergovernmental Agreement (IGA)     Rezoning/Text Amendment
- Dedication/Vacation     Appropriation/Supplemental     DRMC Change
- Other:

**2. Title:** Amends SHL Contract to increase contract amount and extend end date

**3. Requesting Agency:** Office of Human Resources

**4. Contact Person:** Alyx Sparrow

|  |   |
|--|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Alyx Sparrow   | Name: Cindy Bishop  |
| Email: Alyx.Sparrow@denvergov.org                              | Email: Cindy.Bishop@denvergov.org                           |

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This request is to extend the SHL contract to 12/31/2020 and increase the contract amount to \$650,000. SHL delivers pre-employment testing services for a variety of job classifications citywide. The tests and assessments provide the information on candidates’ skills and competencies necessary to determine if they are qualified for the position to which they applied.

**6. City Attorney assigned to this request (if applicable):** Rob McDermott

**7. City Council District:**

**8. \*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

**Key Contract Terms**

**Type of Contract:** (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Professional Services

**Vendor/Contractor Name:** SHL US LLC

**Contract control number:** CSAHR-201523127-09

**Location:** 555 North Point Center East, Suite 600 (6th Floor), Alpharetta, GA 30022, USA

**Is this a new contract?**  Yes  No **Is this an Amendment?**  Yes  No **If yes, how many?** 7<sup>th</sup> amendment

**Contract Term/Duration** (for amended contracts, include existing term dates and amended dates):

**Contract Amount** (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i><br><i>(A)</i> | <i>Additional Funds</i><br><i>(B)</i> | <i>Total Contract Amount</i><br><i>(A+B)</i> |
|--|---------------------------------------|--|
| \$450,000                                    | \$200,000                             | \$650,000                                    |

  

| <i>Current Contract Term</i> | <i>Added Time</i>   | <i>New Ending Date</i> |
|------------------------------|---------------------|------------------------|
| 9/30/2019                    | 1 year and 3 months | 12/31/2020             |

**Scope of work:** SHL US LLC will provide the City and County of Denver with pre-employment and developmental assessment services as mutually agreed upon by the City and SHL US LLC. The Executive Director of the Office of Human Resources or his/her designee has signatory power to approve changes to assessment services.

**Was this contractor selected by competitive process?** Yes  No  **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** 0601140

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments** (construction, design, Airport concession contracts):

**Who are the subcontractors to this contract?** N/A

