

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 7/13/2023

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract//IGA/Grant Agreement Rezoning/Map Amendment Appointment
- Dedication/Vacation OHR Classification Other:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: **grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.**)

Amends a grant agreement with First Steps of Monarch Montessori by adding \$231,000 for a total of \$504,000 and one year for a new end date of 7-31-24 to provide food access to 300 children total as funded by the Healthy Food for Denver’s Kids Initiative, located at 4895 Peoria Street in Council District 9 (ENVHL-202159283-00 ENVHL-202368510-02).

3. Requesting Agency:

Denver Department of Public Health and Environment

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jessica Murison	Name: Will Fenton
Email: Jessica.murison@denvergov.org	Email: william.fenton@denvergov.org

5. General description or background of proposed request; include attached executive summary if more space needed:

First Steps at Monarch Montessori’s project directly benefits 300 children in Northeast Denver. Their program educates youth, provides nutritious meals to students and boosts revenue to local food suppliers. HFDK grant money supports the student gardening program, daily school lunch, monthly food distribution and classes in gardening and cooking. These services alleviate school-day hunger, provide healthy food year-round at home for students, and introduce skills essential to long-term healthy living.

6. City Attorney assigned to this request (if applicable):

Breena Meng

7. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet** (highlight this line somehow)**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):
Expenditure (Grant) Agreement

Vendor/Contractor Name:
FIRST STEPS AT MONARCH MONTESSORI

Contract control number:
ENVHL-202368510-02
ENVHL-202264169-01
ENVHL-202159283-00 (Legacy Contract Number)

Location:
4895 Peoria St., Denver, Colorado, 80239 In District 8

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 2

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):
Term: 08/01/2021 – 07/31/2024.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$273,000	\$231,000	\$504,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
08/01/2021– 07/31/2023	1 Year	07/31/2024

Scope of work:

Was this contractor selected by competitive process? If not, why not?
Yes – competitive RFP selection process was done.

Has this contractor provided these services to the City before? Yes No
Source of funds:

Healthy Food for Denver’s Kids Special Revenue Fund 14809

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?
N/A

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