

ORDINANCE/RESOLUTION REQUEST

All Fields must be completed

Incomplete request forms will be returned to sender which may cause a delay in processing.

Please mark one: Bill Request or Resolution Request Date of Request: 4/19/2021

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
 Dedication/Vacation Appropriation/Supplemental DRMC Change
 Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Merchant Aviation to provide professional, planning services related to airport and aviation planning. PM will approve individual projects by separate task authorizations.

3. Requesting Agency: Denver International Airport, Dept. of Aviation – Planning and Development

4. Contact Person:

| | |
|---|---|
| Contact person with knowledge of proposed ordinance/resolution | Contact person to present item at Mayor-Council and Council |
| Name: Bill Poole | Name: Angela Casias |
| Email: Bill.Poole@flydenver.com | Email: Angela.Casias@flydenver.com |

5. General description or background of proposed request. Attach executive summary if more space needed:

Merchant Aviation to provide services related to airport, aviation and transportation planning as requested by the project manager and approved by separate task authorization(s). Such services may include, but not limited to: Master Planning: forecasting; alternative studies and related analyses; BCA's; airfield capacity studies; Terminal related studies; roadway, traffic and transit analyses, concepts and plans; vehicular parking and transit-oriented land uses. Such services may also include preparation of briefings, papers, presentations and documents related to airport planning projects and grants, comments on draft regulations, FAA TAF, document research, coordination and outreach with regulatory agencies, other interested parties and the public.

6. City Attorney assigned to this request (if applicable):

Deb Overn, DEN Legal

7. City Council District: 11

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: RR21 0473

Date Entered: _____

Vendor/Contractor Name: Merchant Aviation

Contract control number: 202157815

Location: 360 Springfield Avenue, Ste 302A, Summit, New Jersey 07901

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Three years, with two (2) one-year extensions.

Contract Amount (indicate existing amount, amended amount and new contract total):

| <i>Current Contract Amount</i> (A) | <i>Additional Funds</i> (B) | <i>Total Contract Amount</i> (A+B) |
|---------------------------------------|--------------------------------|---------------------------------------|
| 750,000.00 | 950,000.00 | 1,700,000.00 |

| <i>Current Contract Term</i> | <i>Added Time</i> | <i>New Ending Date</i> |
|------------------------------|-------------------|------------------------|
| | | |

Scope of work:

Consultant to provide planning services related to airport, aviation, airspace, and ground transportation. Services to include but not limited to airport master planning; terminal development related studies; airport landside planning including roadway, curbside, parking, traffic, and transit analyses; concepts and plans; airfield and systems-related capacity studies; benefit cost analysis, etc.

Was this contractor selected by competitive process? Yes **If not, why not?**
Selection was made utilizing a competitive RFP process. The selection panel consisted of internal and external member for the proposal review and interview process.

Has this contractor provided these services to the City before? Yes No

Source of funds: O&M

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): 6%

Who are the subcontractors to this contract? ADP Ingenierie, Lea+Elliott, TransSolutions, HG Consulting, Inc.

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