

**ORDINANCE/RESOLUTION REQUEST**

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 4/19/2023\_\_\_\_\_

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

- Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment
- Dedication/Vacation  Appropriation/Supplemental  DRMC Change
- Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Matrix Environmental Services, LLC by adding two years for a new end date of 12-31-2025 for on call environmental site assessment, brownfields redevelopment, leaking underground storage tank removal and other environmental services, citywide. No change to contract amount (ENVHL-202056516-01/ ESEQD-202367598-01).

Legacy Contract Control Number: #ENVHL-202056516-01

New Contract Control Number: ESEQD-202367598-01

**3. Requesting Agency:** Department of Public Health & Environment - Division of Environmental Quality

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Andrew Ross	Name: Andrew Ross & Will Fenton
Email: <a href="mailto:andrew.ross@denvergov.org">andrew.ross@denvergov.org</a>	Email: <a href="mailto:andrew.ross@denvergov.org">andrew.ross@denvergov.org</a> & <a href="mailto:William.fenton@denvergov.org">William.fenton@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

This contract amendment will add two years to an existing contract that provides environmental, engineering, scientific or other necessary services (including furnishing all labor and tools, supplies, equipment, oversight, superintendence, materials and everything necessary for and required to perform and complete the services authorized by a notice to proceed, including any changes thereto) as requested to supplement the Division of Environmental Quality’s (DEQ) work efforts in:1) environmental site assessment; 2) brownfields redevelopment; 3) leaking underground storage tank removal, investigation and remediation; 4) remediation and oversight and 5) environmental litigation support. The amendment allows DEQ to continue using this contractor under the existing contract.

**6. City Attorney assigned to this request (if applicable):**

Lindsay Walton

**7. City Council District:**

All – City-wide services

*To be completed by Mayor’s Legislative Team:*

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Date Entered: \_\_\_\_\_

8. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\***

**Key Contract Terms**

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**

**Vendor/Contractor Name:**

MATRIX ENVIRONMENTAL SERVICES LLC

**Contract control number:**

Legacy Contract Control Number: #ENVHL-202056516

New Contract Control Number: : #ENVHL-202056516-01

**Location:**

City-wide on-call

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Existing Term Dates: 1/1/2021 – 12/31/2023

Amended Term Dates: 1/1/2021 – 12/31/2025

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,000,000	\$0	\$1,000,000

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
1/1/2021-12/31/2023 (3 years)	2 years	12/31/2025

**Scope of work:**

As needed, contractor shall provide on-call environmental consulting services that include 1.) Environmental site assessment, 2.) Brownfields redevelopment, 3.) Leaking underground storage tank removal, investigation and remediation, 4.) Remediation and oversight, and 5.) Environmental litigation support.

**Was this contractor selected by competitive process?**

Comp.

**If not, why not?**

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Has this contractor provided these services to the City before?  Yes  No

**Source of funds:** This is an on-call, City-wide contract to be used by different Agencies on an as needed basis. Encumbrances against this contract happen only when funds are available/appropriated.

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?**

To be determined by contractor and depends on project request.

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