

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **11:00am on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 11/4/22

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other:

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with **Aptim Environmental & Infrastructure, LLC**, for rebate administration services and funding to incentivize the adoption of highly efficient, all-electric energy equipment, electric modes of transportation, distributed energy resources such as solar photovoltaics and battery storage, and other climate action technologies to add additional money to the contract. Contract No. CASR-202265206-01 / CASR-202261885-01.

3. Requesting Agency: Office of Climate Action, Sustainability, and Resiliency

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Mac Prather	Name: Mac Prather
Email: mac.prather@denvergov.org	Email: mac.prather@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

- This request will approve an amendment to the existing contract with Aptim Environmental & Infrastructure, LLC. The amendment will increase the contract amount from \$9,000,000 to \$27,000,000 for the term April 1, 2022, to March 31, 2025. There are no material changes to the scope of work, the contract will still provide rebate administration services to incentivize the adoption of highly efficient, all-electric energy equipment, electric modes of transportation, distributed energy resources, and other climate action technologies. Specifically, the amendment will:
 - o Increase total contract budget to \$27,000,000 from previously approved \$9,000,000.
 - o Separate Scope of Work sections for E-bike rebates and Home Energy rebates
 - o Clarify of rebate administration and program update processes
 - o Clarify reporting requirements including regular rebate projections, EDI strategy and demographic reporting, and client issue resolution procedures

6. City Attorney assigned to this request (if applicable): Lee Zarzecki

7. City Council District: Citywide

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):

Vendor/Contractor Name: Aptim Environmental & Infrastructure, LLC

Contract control number: CASR-202265206-01 / CASR-202261885-01

Location: Citywide (Denver, CO)

Is this a new contract? Yes No Is this an Amendment? Yes No If yes, how many? 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates): 4/1/2022 – 3/31/2025
No change to term.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$9,000,000.00	\$18,000,000.00	\$27,000,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
2/28/2022 – 3/31/2025	N/A	

Scope of work:

Rebate administration services to incentivize the adoption of highly efficient, all-electric energy equipment, electric modes of transportation, distributed energy resources, and other climate action technologies. (92% budgeted for rebates, 8% cap for program management)

Was this contractor selected by competitive process? YES

If not, why not?

Has this contractor provided these services to the City before? Yes No

Source of funds: CLIMATE PROTECTION FUND

Is this contract subject to: W/MBE DBE SBE XO101 ACDBE N/A

WBE/MBE/DBE commitments (construction, design, Airport concession contracts):

Who are the subcontractors to this contract?

N/A

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