

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by 3:00pm on **Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 9/6/2022

Please mark one:  Bill Request or  Resolution Request

1. Type of Request:

- Contract//IGA/Grant Agreement
- Rezoning/Map Amendment
- Appointment
- Dedication/Vacation
- OHR Classification
- Other:

2. Title: (Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends an intergovernmental agreement with School District No. 1 by adding \$ 356,190.04 for a new total of \$ 847,595.04 and one year for a new end date of 7-31-23 to support the West Campus Food Bank and address food insecurity of students attending West Middle and High Schools by continuing to provide fresh, healthy, nutritious food to students and families, funded by the Healthy Food for Denver’s Kids Initiative, located at West Middle and High School in District 3. (ENVHL- 202055349-00/ ENVHL-202264170).

3. Requesting Agency:

Denver Department of Public Health and Environment

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jessica Murison	Name: Will Fenton
Email: Jessica.murison@denvergov.org	Email: william.fenton@denvergov.org

5. General description or background of proposed request; include attached executive summary if more space needed:

Denver West Campus Food Bank (WCFB)'s mission is to provide healthy food for the students and families of students attending West Middle and West High Schools, the two schools are located on the West High Campus. West Campus Food Bank, developed to address food insecurity among West campus students, has been in operation since April 6, 2018 and has serviced over 500 individuals, students and their families, a week. WCFB is 100 % volunteer operated.

6. City Attorney assigned to this request (if applicable):

Breana Meng

7. **\*\*For all contracts, fill out and submit accompanying Key Contract Terms worksheet\*\* (highlight this line somehow)**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_

**Key Contract Terms**

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property):**  
**Expenditure (Grant) Agreement**

**Vendor/Contractor Name:**

SCHOOL DISTRICT NO. 1 IN THE CITY AND COUNTY OF DENVER AND STATE OF COLORADO,

**Contract control number:**

ENVHL- 202055349-00/ ENVHL-202264170

**Location:**

The Food Bank pantry will operate from the annex building located on the northwest corner of the West Campus, 951 Elati Street, Denver, Colorado in District 3.

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 3

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):**

Term: 08/01/2020 – 07/31/2023.

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$ 491,405	\$ 356,190.04	\$ 847,595.04

  

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
08/01/2020– 07/31/2022	1 Year	07/31/2023

**Scope of work:**

Was this contractor selected by competitive process? **If not, why not?**  
Yes – competitive RFP selection process was done.

Has this contractor provided these services to the City before?  Yes  No

**Source of funds:**

Healthy Food for Denver’s Kids Special Revenue Fund 14809

Is this contract subject to:  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?**

*To be completed by Mayor’s Legislative Team:*

Resolution/Bill Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_