

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team
at [MileHighOrdinance@DenverGov.org](mailto: MileHighOrdinance@DenverGov.org) by 9 a.m. Friday. Contact the Mayor's Legislative team with questions

Date of Request: 04-04-2025

Please mark one: ☐ Bill Request or ☒ Resolution Request

Please mark one: The request directly impacts developments, projects, contracts, resolutions, or bills that involve property and impact within .5 miles of the South Platte River from Denver's northern to southern boundary? (Check map [HERE](#))

☐ Yes ☒ No

1. Type of Request:

☒ Contract/Grant Agreement ☐ Intergovernmental Agreement (IGA) ☐ Rezoning/Text Amendment

☐ Dedication/Vacation ☐ Appropriation/Supplemental ☐ DRMC Change

☐ Other:

2. **Title:** (Start with *approves*, *amends*, *dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amends a contract with Xerox Corporation to add \$3,000,000.00 for a new total of \$10,500,000.00 and add five years for a new end date of 12-31-2029 to continue to provide Copiers and Managed Print Services for the City's printer fleet for currently leased machines under the prior the NASPO Copiers and Managed Print Services cooperative purchasing agreement, citywide (TECHS-202160212-01/TECHS-202578597-01).

3. **Requesting Agency:** Technology Services

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution (e.g., subject matter expert)	Contact person for council members or mayor-council
Name: Bryan Jones	Name: Bryan Jones
Email: bryan.jones@denvergov.org	Email: bryan.jones@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

Printing is considered a "critical City service". The purpose of this amendment is to allow for continued payment for services and machines leased under the prior NASPO ValuePoint Copiers and Managed Print Services cooperative purchasing agreement. This extension is required in order to maintain compliance with internal City and County of Denver purchasing processes.

6. **City Attorney assigned to this request (if applicable):** Andrew Riester

7. **City Council District:** Citywide

8. ****For all contracts, fill out and submit accompanying Key Contract Terms worksheet****

To be completed by Mayor's Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____

Key Contract Terms

Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): **Expenditure**

Vendor/Contractor Name (including any dba's): Xerox Corporation

Contract control number (legacy and new): TECHS-202160212-01 / TECHS-202578597-01

Location: Citywide

Is this a new contract? ☐ Yes ☒ No **Is this an Amendment?** ☒ Yes ☐ No **If yes, how many?** 1

Contract Term/Duration (for amended contracts, include existing term dates and amended dates):

Current: 10-01-2021 – 12-31-2024

Amend: 10-1-2021 – 12-31-2029 **Duration:** Eight years, three months.

Contract Amount (indicate existing amount, amended amount and new contract total):

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$7,500,000.00	\$3,000,000.00	\$10,500,000.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
10/1/2021 – 12/31/2024	5 years	12/31/2029

Scope of work:

Vendor will continue to provide Copiers and Managed Print Services (MPS) to include Multi-function Devices (MFD's), Single-function Printers, Production Equipment, Large/Wide Format Equipment, Scanners that enable and enhance the productivity and capability of the devices under the terms and conditions of the previous agreement.

Was this contractor selected by competitive process? No **If not, why not?** Cooperative Purchase

Has this contractor provided these services to the City before? ☒ Yes ☐ No

Source of funds: Various agency operating and grant funds.

Is this contract subject to: ☐ W/MBE ☐ DBE ☐ SBE ☐ XO101 ☐ ACDBE ☒ n/a

WBE/MBE/DBE commitments (construction, design, Airport concession contracts): n/a

Who are the subcontractors to this contract? n/a

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Date Entered: _____