

ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor’s Legislative Team

at MileHighOrdinance@DenverGov.org by **3:00pm on Monday**. Contact the Mayor’s Legislative team with questions

Date of Request: 9/19/22

Please mark one: Bill Request or Resolution Request

1. Type of Request:

- Contract/Grant Agreement Intergovernmental Agreement (IGA) Rezoning/Text Amendment
- Dedication/Vacation Appropriation/Supplemental DRMC Change
- Other: Authorize capital equipment purchase

2. Title: (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Authorizes the purchase of capital equipment in the Denver Public Library General Fund Appropriation.

3. Requesting Agency: Department of Finance - Budget and Management Office

4. Contact Person:

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Jina Dunn, Nikki McCabe, and Logan Masenthin	Name: Kiki Turner, Justin Aragon
Email: jdunn@denverlibrary.org ; Nikki.McCabe@denvergov.org ; Logan.Masenthin@denvergov.org ;	Email: kiki.turner@denvergov.org ; justin.aragon@denvergov.org

5. General description or background of proposed request. Attach executive summary if more space needed:

This bill request would authorize the purchase of a camera kit (PHASE ONE iXG 100MP Kit), including extension tubes, lenses, and warranties, from the Denver Public Library’s General Fund appropriation. There is sufficient appropriation to support the expense. Authorization is needed because the purchase price exceeds the \$50,000 threshold requiring City Council approval. This camera kit will replace and modernize the existing camera system purchased 20 years ago that is used to photograph and digitize oversize and bound material, fragile materials that cannot be placed on a flatbed scanner, art, and film. The camera purchased 20 years ago is out of warranty, at the end of its useful life, and cannot capture the entire frame in focus.

6. City Attorney assigned to this request (if applicable):

7. City Council District:

8. **For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

To be completed by Mayor’s Legislative Team:

Resolution/Bill Number: _____

Date Entered: _____