

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team  
at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**.

***\*All fields must be completed.\****

*Incomplete request forms will be returned to sender which may cause a delay in processing.*

Date of Request: May 13, 2013

Please mark one:  Bill Request or  Resolution Request

**1. Has your agency submitted this request in the last 12 months?**

Yes  No

**If yes, please explain:**

**2. Title:** *(Include a concise, one sentence description – please include name of company or contractor and contract control number - that clearly indicates the type of request: grant acceptance, contract execution, amendment, municipal code change, supplemental request, etc.)*

Requesting additional \$3 Million dollars to be added to Front Range Wholesale Restaurant Master Purchase Order (0181A0211) to supply food to the two Denver jails and Family Crisis Center.

**3. Requesting Agency:** Purchasing

**4. Contact Person:** *(With actual knowledge of proposed ordinance/resolution.)*

- **Name:** Jenny Casanova
- **Phone:** 720.913.8155
- **Email:** [Jennifer.Casanova@denvergov.org](mailto:Jennifer.Casanova@denvergov.org)

**5. Contact Person:** *(With actual knowledge of proposed ordinance/resolution who will present the item at Mayor-Council and who will be available for first and second reading, if necessary.)*

- **Name:** Jenny Casanova
- **Phone:** 720.913.8155
- **Email:** [Jennifer.Casanova@denvergov.org](mailto:Jennifer.Casanova@denvergov.org)

**6. General description of proposed ordinance including contract scope of work if applicable:**

Requesting to add an additional \$2 million to the Master Purchase Order (MPO) 0181A0111. The City is spending an average of over \$1.2 Million dollars with Front Range Wholesale Restaurant. Additional funds added to the MPO will last through the life of the contract. The revised contract will be for a total of \$6 million.

**\*\*Please complete the following fields:** *(Incomplete fields may result in a delay in processing. If a field is not applicable, please enter N/A for that field – please do not leave blank.)*

- a. **Contract Control Number:** 0181A0111
- b. **Duration:** May 2013 thru March 1, 2014 with two (2) renewals options
- c. **Location:** Denver Sheriff Dept. and Denver Human Services
- d. **Affected Council District:** All
- e. **Benefits:** Supplying Food
- f. **Costs:** \$5 Million total for life of contract

**7. Is there any controversy surrounding this ordinance? (Groups or individuals who may have concerns about it?) Please explain.**

No.

*To be completed by Mayor's Legislative Team:*

SIRE Tracking Number: \_\_\_\_\_

Date Entered: \_\_\_\_\_