

## ORDINANCE/RESOLUTION REQUEST

Please email requests to the Mayor's Legislative Team

at [MileHighOrdinance@DenverGov.org](mailto:MileHighOrdinance@DenverGov.org) by **3:00pm on Monday**. Contact the Mayor's Legislative team with questions

**Date of Request: 9/27/2018**

Please mark one:  Bill Request or  Resolution Request

**1. Type of Request:**

Contract/Grant Agreement  Intergovernmental Agreement (IGA)  Rezoning/Text Amendment

Dedication/Vacation  Appropriation/Supplemental  DRMC Change

Other:

**2. Title:** (Start with *approves, amends, dedicates*, etc., include name of company or contractor and indicate the type of request: grant acceptance, contract execution, contract amendment, municipal code change, supplemental request, etc.)

Amendment 1, **Clayton Early Learning** Cost of Living Adjustment to add \$35,746 to overall budget as a delegate of the Denver Great Kids Head Start Program.

**3. Requesting Agency:** Office of Children's Affairs – Denver Great Kids Head Start

**4. Contact Person:**

Contact person with knowledge of proposed ordinance/resolution	Contact person to present item at Mayor-Council and Council
Name: Al Martinez	Name: Al Martinez
Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a>	Email: <a href="mailto:Al.Martinez@denvergov.org">Al.Martinez@denvergov.org</a>

**5. General description or background of proposed request. Attach executive summary if more space needed:**

Amendment 1, Cost of Living Adjustment for Clayton Early Learning a delegate agency adding \$35,746 to \$1,261,445 for a total contract amount of \$1,297,191.00 to provide comprehensive Head Start services to 201 children, ages 3 to 5 years old for the period July 1, 2018 thru June 30, 2019.

**6. City Attorney assigned to this request (if applicable): Victoria Ortega**

**7. City Council District:** 8, 11

**8. For all contracts, fill out and submit accompanying Key Contract Terms worksheet**

### Key Contract Terms

**Type of Contract: (e.g. Professional Services > \$500K; IGA/Grant Agreement, Sale or Lease of Real Property): Over \$500 Contract**

*To be completed by Mayor's Legislative Team:*

Resolution/Bill Number: RR18 1102

Date Entered: \_\_\_\_\_

Revised 03/02/18

**Vendor/Contractor Name:** Clayton Early Learning

**Contract control number:** 201840634

**Location:** Various locations across the City and County of Denver

Is this a new contract?  Yes  No Is this an Amendment?  Yes  No If yes, how many? 1

**Contract Term/Duration (for amended contracts, include existing term dates and amended dates):** Term: 7/1/2018-6/30/2019  
not amending term just adding capacity

**Contract Amount (indicate existing amount, amended amount and new contract total):**

<i>Current Contract Amount</i> (A)	<i>Additional Funds</i> (B)	<i>Total Contract Amount</i> (A+B)
\$1,261,445	\$35,746	\$1,297,191.00

<i>Current Contract Term</i>	<i>Added Time</i>	<i>New Ending Date</i>
7/1/2018-6/30/2018	N/A	N/A

**Scope of work:** Provide comprehensive Head Start services to 205 children, ages 3 to 5 years old

**Was this contractor selected by competitive process?** Yes **If not, why not?**

**Has this contractor provided these services to the City before?**  Yes  No

**Source of funds:** Head Start Federal Grant

**Is this contract subject to:**  W/MBE  DBE  SBE  XO101  ACDBE  N/A

**WBE/MBE/DBE commitments (construction, design, Airport concession contracts):**

**Who are the subcontractors to this contract?** N/A

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